

YEARLY STATUS REPORT - 2020-2021

| Part A | | |
|--|---|--|
| Data of the Institution | | |
| 1.Name of the Institution | ADUSUMILLI GOPALA KRISHNAIAH AND SUGARCANE GROWERS SIDDHARTHA DEGREE COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS), VUYYURU | |
| Name of the Head of the institution | Sri K.Satyanarayana | |
| Designation | Principal | |
| • Does the institution function from its own campus? | Yes | |
| Phone No. of the Principal | 08676233267 | |
| Alternate phone No. | 7013438382 | |
| Mobile No. (Principal) | 9393897765 | |
| • Registered e-mail ID (Principal) | agsgsiddhartha@gmail.com | |
| • Address | Door No.2.391, College Road , Near Kota complex | |
| • City/Town | Vuyyuru | |
| • State/UT | Andhra Pradesh | |
| • Pin Code | 521165 | |
| 2.Institutional status | 1 | |
| Autonomous Status (Provide the date of conferment of Autonomy) | 03/01/2012 | |
| Type of Institution | Co-education | |

| • Location | Rural |
|---|---|
| Financial Status | UGC 2f and 12(B) |
| Name of the IQAC Co-ordinator/Director | Dr.V.Sreeram |
| Phone No. | 08676233267 |
| Mobile No: | 9490933766 |
| • IQAC e-mail ID | iqaciqac123@gmail.com |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://www.agsgsc.edu.in/adminis trator/pdf-igac/104AQAR%20SUMISSI ON%20REOPRT%202019-2020.pdf |
| 4. Was the Academic Calendar prepared for that year? | Yes |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://www.agsgsc.edu.in/about- examination-pdf_316.html |

5.Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---------|-------|------|--------------------------|---------------|-------------|
| Cycle 1 | B+ | 77.5 | 2007 | 10/02/2007 | 09/02/2012 |
| Cycle 2 | A | 3.05 | 2017 | 28/03/2017 | 27/03/2022 |

6.Date of Establishment of IQAC 09/07/2007

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

| Institution/ Depart ment/Faculty/Sch ool | Scheme | Funding Agency | Year of Award with Duration | Amount |
|--|-------------------------|----------------|-----------------------------|---------|
| Institution | Autonomous Extension | UGC | 11/10/2018 | 2000000 |

8. Provide details regarding the composition of the IQAC:

| | <u> </u> |
|--|------------------|
| Upload the latest notification regarding the composition of the IQAC by the HEI | View File |
| 9.No. of IQAC meetings held during the year | 08 |
| Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? | Yes |
| If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
| 10.Did IQAC receive funding from any funding agency to support its activities during the year? | No |
| If yes, mention the amount | |
| | |

11. Significant contributions made by IQAC during the current year (maximum five bullets)

• The IQAC organizes orientation programme for all the first year students and parents at the beginning of the Academic year to create awareness about the values of institution. * Created awareness among staff about the institutional accreditation and new process of NAAC accreditation. • Organized BOS and Academic Council meetings, initiates extension activities by the Departments, NSS, Red Ribbon Club and NCC and promotes charitable activities among students. • Encouraged the departments to conduct International/ National Seminars/ Workshops/Webinars/FDP's etc., • Enhanced employability skills for students by organizing certificate programmes. • A Free Covid Vaccination Camp was organized by the Govt. Health Department in association with IQAC in our College premises on 27th August, 2021.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

| Plan of Action | Achievements/Outcomes |
|--|--|
| To organize Certificate programmes for all the degree students | • The Department of English, Botany ,Zoology, Telugu, Commerce, Computer Science and Physical Education organized Certificate Course on Competitive English, Mushroom culture, Organic Farming, Journalism, Tally, Information & Communication Technology (off line) AWS & Soft Skills(Online) and Yoga respectively. Staff members have enrolled for M.Phil and PhD and applied for Minor Research projects. |
| To enhance research activities among staff. | • Staff members have enrolled for M.Phil and PhD and applied for Minor Research projects.Dr.Ch.V.Anil Dai, Head, Department of Physics has got awarded Ph.D from Acharya Nagarjuna University on the 5th of March, 2021 for his Research on "Spectroscopic and Ultrasonic Studies on Binary Borate Glass Systems Mixed with Certain Transition Metal Ions and Rare Earth Ions". • Dr.G.Srinivas, Head, Department of Telugu has been awarded Ph.D from Acharya Nagarjuna University on 20th September, 2021 for his research on ""???????? ????????????????????????? |
| To motivate the faculty to publish articles in UGC Care listed journals. | Some Research Articles of the Staff were published in various journals. National - 13, International - 08 papers were published in UGC listed journals. • Sri N.V.Srinivasa Rao, published a Paper on " A Study on the Linear Algebra & AMP; Matrix in Mathematics" in an International Journal of |

Creative research thoughts with ISSN: 2320-2882 and 7.97 impact factor by Google Scholar and date of publication is on 12.01.2021. • Smt D.Sunitha, Lecturer in Mathematics published a paper on " A Study on the Linear Algebra & AMP: Matrix in Mathematics" in an International Journal of Creative research thoughts with ISSN: 2320-2882 and 7.97 impact factor by Google Scholar and date of publication is on 12.01.2021 • Smt D.Sunitha, Lecturer in Mathematics published a paper on "A Study on the Linear Algebra & AMP; Matrix in Mathematics" in an International Journal of Creative research thoughts with ISSN: 2320 - 2882 and 7.97 impact factor by Google Scholar and date of publication is on 12.01.2021. • Dr.V.Sreeram, Head, Department of Chemistry (PG) published a paper entitled "Stability and Validity Indicating UV Spectro photometric Rapid Assay Method for The Estimation of Promethazine Theoclate" in the journal Science, Technology and Development in the Month of May, 2021. • Dr.V.Sreeram, Head, Department of Chemistry (PG) published a paper entitled "Caliculation of Vibrational Frequences of Sulpher -Dioxideby lie Algebric Frame Work" in the journal ACTA PHYSICA POLONICA - A in the month of September, 2021. • Sri V.N.V.Kishore, Lecturer in Chemistry (PG) published a paper entitled "Simultaneous

Quantification of Tiagabine and its related substance by a stability indicating RP-HPLC method" in Rasayan Journal Chemistry in the month of October, 2021.

To encourage and motivate more number of students to participate sports and games.

• The women students of our College participated in Andhra Pradesh State Level SQAY Championship 2021 organized by "SQAY Sports Martial Art Association of Andhra Pradesh" and won the Gold Medal in Team Event and One Gold & Silver Medal in Individual Events • The Department of Physical Education in association with Alumni Association organized "TRIPLE -A - INTERNATIONAL ONLINE BLITZ CHESS TOURNMENT 2021" on 31st January, 2021. In this Tournament 510 Players participated which included 452 Indian Players & 58 International Players from 7 Countries. • 10th Krishna University Athletic Meet was organized by our college in this month and our college women team won the Women Athletic championship. • One girl & one boy students were selected from our college to represent the Inter University Athletics team.

• Nearly 300 students attended Smart Hill Programme recently organized by APSCHE & Krishna University, Machilipatnam.

Abiding by the instructions of Ministry of Youth Affairs and Sports, A block level sports meet has been organized in the college premises by Mahila Spoorthy Welfare Society on 28.12.2021.

To organize important days & rallies.

• "National Science Day" was celebrated by all the science departments on 27th February, 2021. On this occasion, all the science departments have arranged a Science Exhibition "Concept and Enrichment Programme", and arranged a Guest Lecture by Ms. Yasmin Mahammod, Sr.Scientist, K.C.P & I.C Ltd, Vuyyuru. Neary 260 students from various schools have visited the exhibition and got benefitted. • Birth Anniversary of Sri Babu Jagajjeevanram, Ex-Vice President of India was celebrated by NSS Units - I & II on 5th April, 2021. • National Youth Day was Celebrated on the occasion of Swamy Vivekananda's birth anniversary on 12 - 1 -2021 by NSS Unit - I & II • International Women's Day was celebrated on 08-03-2021. On this occasion Women Empowerment and Anti Sexual Harassment Cell in association with IOAC conducted essay writing competition and distributed prizes. Sri J.V.V.Satyanarayana Murthy, Junior Civil Judge and 10th Additional Metropolitan Magistrate acted as a Chief Guest. • The World Aids day rally was organized by N.S.S volunteers on 1st December,

To conduct staff
Seminars/Workshops/Webinars and
FDP's

• The Department of Chemistry organized an International Webinar on "Renewable Feed stocks For Sustainable Chemicals" on 12th January, 2021. • The Department of Chemistry arranged a Guest Lecture on "Mass Spectrometry"

2021.

by Sri D.Seshu Pavan Kumar, Lecturer in Chemistry and Sri A.Manikanta Swami, Research Scientist, Sir C.R.Reddy College, Eluru on 16th February, 2021. • Department of Computer Science organised a Two Day Online faculty Development Program (FDP) on "Recent Trends in Computer Science & Information Technology" during 23rd & 24th January, 2021. Mr.Kanna Babu Banna, Corporate Trainer & Technical Consultant, Sathya Technologies, Hyderabad acted as resource person. • Department of Computer Science organised One Day Online National Level Webinar on "Machine Learning With Python" on 6th February, 2021. Sri A.Lakshmana Rao, Assistant professor, IT Department, Aditya Engineering College, Kakinada acted as resource person. • The Department of Zoology arranged a National Level Workshop on "Bee Keeping" on 19th January, 2021. Sri K.China Babu, Proprietor, Papa Rao Thene Parisrama acted as a resource person. ● The Department of Botany organized One Day National Webinar on 'Arbuscular mycorrhizae - A potential Eco-friendly tool for sustainable Agriculture" on 07th February, 2021. • The Department of Commerce and the Department of Economics organized a National Webinar on "GROW WITH SBI" on 21st January, 2021.Sri M.Sai Baba, AGM, SBI and Sri U.Sai Sarvotham, Chief Manager, SBI acted as Resource Persons. • The Department of Economics organized a National Level

Webinar on "Economic Impact of COVID-19 (with special reference to Informal Economy)" on 5th February, 2021. Dr.K.Madhu Babu, Professor of Economics, ANU, Guntur acted as Resource Person. • The Department of Political Science conducted a National Webinar on "Federalism at Cross Roads in India-issues and Challenges" on 3rd February, 2021. Prof.G. Vinod Kumar, Head Department of Law Osmania University of Hyderabad and Prof.T.Ram Mohan Rao Assocate Prof.I.I.M Ahamadabad acted as resource persons. • The Department of Hindi organized a One Day National webinar on

To conduct Awareness Programmes on various issues

• Women Empowerment and Anti Sexual Cell in association with All India Democratic Women's Association (AIDWA) arranged a Health Awareness Program on "Issues in Women's Health -Solutions" by Dr.R.Jayaprada, MBBS, DGO, Superintendent, Community Health Care Centre, Vuyyuru on 6th March, 2021. • Career Guidance and Placement Cell has arranged an awareness programme on "Drug Abuse" by Sri M.S.N Sastri, S.I, Abkari Station, Vuyyuru on 29th March, 2021. • NSS Units - I & II arranged an awareness programme on "Fire Safety" by the Disaster Response and Fire Services Department, Vuyyuru on 17th April, 2021 as part in the Fire Service Week. • Department of Zoology conducted 'Blood Grouping Programme' for all our College students to acquaint the students with their Blood Group.

| | • An awareness programme on Disha App for Degree Girls students was arranged by N.S.S Units I & II on 9th October, 2021 in our college Campus. Sri.M.Mukteswara Rao C.I Vuyyuru addressed the girl students and created awareness on Disha App. • N.S.S Units - I & II in association with IQAC and Inner Wheel Club arranged an awareness programme on Health issues by Dr. G.Srilakshmi, Gynecologist, Vuyyuru on 30-12-2021. |
|---|---|
| To invite Govt Health Department to conduct Free Vaccination Drive in the campus. | • A Free Covid Vaccination Camp was organized by the Govt. Health Department in our college premises on 27th August, 2021. |
| To instruct NSS Coordinators to distribute Homeopathic pills to the public | • Volunteers of NSS unit-I & II distributed the Homeopathic pills to our college students to control the pandemic disease Corona virus on 11th January, 2021. |
| To instruct all the departments to conduct BOS Meetings in the month of March, 2021 for the Even Semesters. | • Conducted BOARD OF STUDIES meetings for the Even Semesters in the month of March, 2021 by all the Departments. |
| To instruct all the departments to conduct BOS Meetings in the month of October/November, 2021 for the Odd Semesters. | • Conducted BOARD OF STUDIES meetings for the Odd Semesters in the month of October/November, 2021 by all the Departments. |
| To instruct the NCC Caretaker to conduct Cadre Camp in the month of December, 2021. | • The Cadre Camp for NCC students has been organized in the college premises from 13th December, 2021 to 19th December, 2021 under the supervision of Lt. Colonel Rakesh Yadav, Commanding Officer. |
| To implement the suggestions of the NAAC PEER TEAM VISIT FOR | The NAAC peer team has visited our AGSG Siddhartha Degree |

REACCREDITATION, CYCLE2 held during 6, 7 March, 2017.

College of Arts Science during 6, 7 March, 2017. The Recommendations/Suggestions of the NAAC Peer Team for Quality Enhancement of the Institution are thoroughly discussed and measures have been sorted out in fulfilling these suggestions.

To encourage students to pariticipate in Student Seminars/ Workshops/ Field Trips and Project work

• The Department of Chemistry arranged a Guest Lecture on "Mass Spectrometry" by Sri D.Seshu Pavan Kumar, Lecturer in Chemistry and Sri A.Manikanta Swami, Research Scientist, Sir C.R.Reddy College, Eluru on 16th February, 2021. • The Department of Chemistry in association with IQAC arranged a Guest Lecture on "Thermodynamics" by Ms.D.Vimala Kumari, Lecturer in Chemistry, ANR College, Gudivada on 19th February, 2021. • Department of Chemistry organised a Guest lecture on "Thermodynamics" on 30-09-2021. By Ms D.Vimala kumari, lecturer in Chemistry, A N R College, Gudivada. • The Department of Zoology arranged a Guest Lecture on "Diversification of Aqua Culture" by Sri B.Appala Naidu, Asst.Project Manager, Manikonda on 9th March, 2021. • The Department of Zoology organized "BLOOD GROUPING" Programme for all the 1st year students on 30t h & 31st March, 2021. • The Department of Computer Science arranged a Guest Lecture on "Career Opportunities in Software Industry after Covid -19 Outbreak" by Smt P.Lakshmi, PIG, Vision Computers on 1st April, 2021. • The Department of

English arranged a Guest lecture

| | cum Interactive Workshop on "Role of Communication Skills in our Life and Career" by Sri B.Chandra Sekhar, Soft Skills Trainer, Vijayawada on 7th December, 2021. |
|---|---|
| 13. Was the AQAR placed before the statutory body? | Yes |
| Name of the statutory body | |
| | |
| Name of the statutory body | Date of meeting(s) |
| Academic Council | 08/07/2021 |
| 14. Was the institutional data submitted to AISHE ? | Yes |
| • Year | |
| | |
| Year | Date of Submission |
| 24/02/2022 | 24/02/2022 |

Extended Profile

1.Programme

1.1

Number of programmes offered during the year:

| File Description | Documents |
|---|------------------|
| Institutional Data in Prescribed Format | <u>View File</u> |

2.Student

2.1

Total number of students during the year:

Annual Quality Assurance Report of AG AND SG SIDDHARTHA DEGREE COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS), VUYYURU.

| File Description | Documents |
|---|------------------|
| Institutional data in Prescribed format | <u>View File</u> |

2.2

Number of outgoing / final year students during the year:

| File Description | Documents |
|---|------------------|
| Institutional Data in Prescribed Format | <u>View File</u> |

2.3

Number of students who appeared for the examinations conducted by the institution during the year:

| File Description | Documents |
|---|------------------|
| Institutional Data in Prescribed Format | <u>View File</u> |

3.Academic

3.1

Number of courses in all programmes during the year:

| File Description | Documents |
|---|------------------|
| Institutional Data in Prescribed Format | <u>View File</u> |
| | |

3.2

Number of full-time teachers during the year:

| Extended Profile | |
|--|---|
| 1.Programme | |
| 1.1 | 13 |
| Number of programmes offered during the year: | |
| File Description | Documents |
| Institutional Data in Prescribed Format | <u>View File</u> |
| 2.Student | |
| 2.1 | 1304 |
| Total number of students during the year: | |
| File Description | Documents |
| Institutional data in Prescribed format | <u>View File</u> |
| 2.2 | 339 |
| Number of outgoing / final year students during t | he year: |
| | |
| File Description | Documents |
| File Description Institutional Data in Prescribed Format | Documents View File |
| | |
| Institutional Data in Prescribed Format | View File 1202 |
| Institutional Data in Prescribed Format 2.3 Number of students who appeared for the examin | View File 1202 |
| Institutional Data in Prescribed Format 2.3 Number of students who appeared for the examin conducted by the institution during the year: | 1202 nations |
| Institutional Data in Prescribed Format 2.3 Number of students who appeared for the examination conducted by the institution during the year: File Description | 1202 ations Documents |
| Institutional Data in Prescribed Format 2.3 Number of students who appeared for the examin conducted by the institution during the year: File Description Institutional Data in Prescribed Format | 1202 ations Documents |
| Institutional Data in Prescribed Format 2.3 Number of students who appeared for the examin conducted by the institution during the year: File Description Institutional Data in Prescribed Format 3.Academic | Documents View File 1202 View File 198 |
| Institutional Data in Prescribed Format 2.3 Number of students who appeared for the examin conducted by the institution during the year: File Description Institutional Data in Prescribed Format 3.Academic 3.1 | Documents View File 1202 View File 198 |
| Institutional Data in Prescribed Format 2.3 Number of students who appeared for the examine conducted by the institution during the year: File Description Institutional Data in Prescribed Format 3.Academic 3.1 Number of courses in all programmes during the | Documents View File 1202 View File 198 year: |

| | (ACTONOMOCS), VCTTCM | | |
|--|----------------------|--|--|
| 3.2 | 56 | | |
| Number of full-time teachers during the year: | | | |
| File Description | Documents | | |
| Institutional Data in Prescribed Format | <u>View File</u> | | |
| 3.3 | 56 | | |
| Number of sanctioned posts for the year: | | | |
| 4.Institution | | | |
| 4.1 | 761 | | |
| Number of seats earmarked for reserved categoric GOI/State Government during the year: | es as per | | |
| 4.2 | 29 | | |
| Total number of Classrooms and Seminar halls | | | |
| 4.3 | 185 | | |
| Total number of computers on campus for acader | mic purposes | | |
| 4.4 | 184 | | |
| Total expenditure, excluding salary, during the yellakhs): | ear (INR in | | |

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

In almost every programme, Curricula developed and implemented have relevance to the local, national and global developmental needs. These are reflected in Programme Outcomes, Programme Specific Outcomes and Course Outcomes of the various Programmes offered by the Institution. Projects are incorporated in the curriculum as well as professional and industrial training so that the students get a view of the outside world and prepare

themselves accordingly. Particularly a few courses in the curricula are modified to reflect the local socio-economic conditions of Andhra Pradesh. Based on the local needs, B.Sc Aqua culture programme has been introduced. The academic council invites experts from various fields and reviews the curriculum aspects so that it suits the needs according to the requirements of the society. Initially each department formulates its curriculum after approval by the staff council. This is then put forward before the board of studies. Once it is approved by the board of studies, it is brought to the academic council for final approval. The Board of studies consists of the faculty and external experts who are in constant touch with the developments in the field that ensures the relevance of the subject matter and the present needs in the field.

| File Description | Documents |
|---------------------------------------|--|
| Upload additional information, if any | <u>View File</u> |
| Link for additional information | |
| | https://www.agsgsc.edu.in/administrator/pd |
| | f-iqac/129CoS%20&%20Pos%20of%20All%20Subje |
| | cts%20(1)(1).pdf |

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

13

| File Description | Documents |
|---|------------------|
| Minutes of relevant Academic Council/BOS meeting | <u>View File</u> |
| Details of syllabus revision during the year | <u>View File</u> |
| Any additional information | No File Uploaded |

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

180

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| File Description | Documents |
|--|------------------|
| Curriculum / Syllabus of such courses | <u>View File</u> |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | <u>View File</u> |
| MoUs with relevant organizations for these courses, if any | <u>View File</u> |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

46

| File Description | Documents |
|---|------------------|
| Minutes of relevant Academic Council/BoS meetings | <u>View File</u> |
| Any additional information | No File Uploaded |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

${\bf 1.2.2 - Number\ of\ Programmes\ offered\ through\ Choice\ Based\ Credit\ System\ (CBCS)/Elective\ Course\ System}$

13

| File Description | Documents |
|--|------------------|
| Minutes of relevant Academic Council/BoS meetings | <u>View File</u> |
| Any additional information | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | <u>View File</u> |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Our Institution integrates Cross-cutting issues of the society

like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum.

Moral Values, Human Values & Professional Ethics

The compulsory paper "Human values & Professional Ethics" for 1st year II Semester is important part of Curriculum. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying this subject. This subject provides free environment for inculcating values and developing ethical competence among the students. It is in response to a long- felt and urgent need to integrate value based education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance such as Republic day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Gender Sensitization

The college has Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security.

| File Description | Documents |
|---|------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | <u>View File</u> |
| Any additional information | No File Uploaded |

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

08

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| File Description | Documents |
|--|------------------|
| List of value-added courses | <u>View File</u> |
| Brochure or any other document relating to value-added courses | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

612

| File Description | Documents |
|----------------------------|------------------|
| List of students enrolled | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

299

| File Description | Documents |
|---|------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.4 - Feedback System

1.4.1 - Structured feedback and review of the A. All 4 of the above syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

| File Description | Documents |
|---|---|
| Provide the URL for stakeholders' feedback report | https://www.agsgsc.edu.in/administrator/pd f-naac/17Feedback%20Reports%202020-21.pdf |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | <u>View File</u> |
| Any additional information | No File Uploaded |

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1.4.2 - The feedback system of the Institution A. Feedback collected, analysed comprises the following

and action taken made available on the website

| File Description | Documents |
|---|---|
| Provide URL for stakeholders' feedback report | https://www.agsgsc.edu.in/administrator/pd f-naac/17Feedback%20Reports%202020-21.pdf |
| Any additional information | No File Uploaded |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1304

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | <u>View File</u> |

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

996

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

In our institution, we judge students according to outcome-based learning processes, where as the institution categorize students as Slow Learners and Advanced Learners based on the Prerequisite Tests, Class Interaction, Test Performances, Laboratory Performance and their Achievements in various events.

Faculty members in the institute, give emphasis on improving the performance of slow learners by providing Remedial Coaching and Conducting Periodical Tests.

Through Mentor-Mentee System faculty members also support slow learners. The mentor takes extra effort to understand the socio-economic backgrounds of students also which is sometimes a reason for poor performance.

Gold Medals are awarded to the toppers by the institution. Meritorious students are included as Members of Committees.

Online resources are made available to strengthen the knowledge-base. The faculty takes a keen interest while ordering books for the central library and ensures that the library's collection of books cater to the needs of both slow and advanced learners. The library also ensures accessibility to computer facility and internet for the Online Material. It also extends its timings and provides atmosphere for conducive learning to both slow and advanced learners. The faculty facilitates students to publish their articles in renowned peer reviewed journals.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://drive.google.com/file/d/1Pe5vPabrg QSKUxl3WyRXAytCcNRbBV6R/view |

2.2.2 - Student - Teacher (full-time) ratio

| Year | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 31/12/2021 | 1304 | 54 |

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

For enhancing learning experiences the faculty members adopt many

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ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc.

Project methods: The project work stimulate student's interest on the subject and provide student an opportunities of freedom of thoughts and free exchange of different views. As per the requirement of syllabi, the project work is done.

Interactive methods: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs, etc.

ICT Enabled Teaching:

ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. The institution has the essential equipments to support the faculty members and students.

Experiential learning:

Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments. Especially, the department of Chemistry, Physics, Botany and Zoology use this method.

Student Seminars:

The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | <u>View File</u> |
| Link for additional Information | https://www.agsgsc.edu.in/administrator/pd f-igac/1052.3.1.NSS,NCC,FIELD TRIPS & |
| | EXTENSION ACTIVITIES FOR THE ACADEMIC YEAR 2020-21.pdf |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and

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learning

The following tools are used by the Institute

ICT Tools:

- Projectors: Projectors are available in different Classrooms / Labs.
- Desktop and Laptops are arranged at Computer Lab and Faculty Cabins.
- Printers: They are installed at Labs, HoD Cabins and all Prominent Places.Multifunction Printers are available at all prominent places in the institute.
- Photocopier Machines: There are Photostat Machines available in campus.
- Scanners: Multifunction Printers with scanning facility are available at all prominent places.
- Smart Board: Smart Boards are installed in some class rooms.
- Digital lab: It is digitally equipped with Mike, Projector, Cameras and Computer System.
- Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom.
- MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edx etc.)
- Digital Library Resources (DEL NET, SOUL, etc.)

Use of ICT by Faculty:

- Power Point Presentations: Faculties are encouraged to use Power Point Presentations in their teaching by using LCD's and Projectors.
- Faculty falicitated with Digital Library.
- Online Quiz: Faculties prepare Online Quiz for students after the completion of each unit with the help of Google Forms and applications like Acadely, Khoot and Plickers etc.
- Video Conferencing: Students are counseled with the help of Zoom / Google Meet Applications.

| File Description | Documents |
|--|---|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | https://www.agsgsc.edu.in/administrator/pd f-iqac/1062.3.2.ICT TOOLS.pdf |
| Upload any additional information | <u>View File</u> |

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

1:24

| File Description | Documents |
|---|------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | <u>View File</u> |
| Circulars with regard to assigning mentors to mentees | <u>View File</u> |

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Preparation and Adherence of Academic Calendar:

The institution prepares the academic calendar every year in advance. The academic calendar covers the list of examination dates, holidays, vacation dates, festivals, etc. Academic calendar provides the total effective working days available in a given semester. Then the COE in consultation with senior colleagues prepare the time table by correlating the working days available and coverage of curriculum of the subjects. Thus the academic calendar monitors the effective delivery of the program with necessary inputs.

Preparation and Adherence of Teaching Plan:

The concerned faculties prepare teaching plan for their respective subjects of 90 hours. These 90 hours are distributed among class room teaching, case studies, role play, workshops and lab session as per the subject requirements. These plans are made in advance and serves as guide for conducting sessions. The Principal and HODs check the progress of each course and ensures timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

| File Description | Documents |
|---|------------------|
| Upload the Academic Calendar and Teaching Plans during the year | <u>View File</u> |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

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56

| File Description | Documents |
|--|------------------|
| Year-wise full-time teachers and sanctioned posts for the year | <u>View File</u> |
| List of the faculty members authenticated by the Head of HEI | <u>View File</u> |
| Any additional information | <u>View File</u> |

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

9

| File Description | Documents |
|---|------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | <u>View File</u> |
| Any additional information | <u>View File</u> |

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

293

| File Description | Documents |
|---|------------------|
| List of teachers including their PAN, designation, Department and details of their experience | <u>View File</u> |
| Any additional information | <u>View File</u> |

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30

| File Description | Documents |
|---|------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | <u>View File</u> |
| Any additional information | No File Uploaded |

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

83

| File Description | Documents |
|---|------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | <u>View File</u> |
| Upload any additional information | No File Uploaded |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution has a well-structured and IT integrated examination management system working on the SPRS(Students Performance Review System) for the smooth conduct of examinations. The Examination Cell is the dedicated cell for student registration, generation of examination roll numbers and admit cards, allocation of examination halls, entry and comparison of marks entered by two different tabulators, preparation and publication of results and certificates through SPRS. Continuous Internal Assessment (CIA) includes Mid examinations twice in a semester for each course, periodical assignments/tests/quizzes etc. to keep the students meaningfully engaged with the subject content throughout the semester. Credit system was introduced for the benefit of the students.

| File Description | Documents |
|---------------------------------------|---------------------------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional Information | https://www.agsgsc.edu.in/result.html |

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2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The learning outcomes are clearly stated for all academic programmes and courses of the College. These outcomes reflect the Vision and Mission of the college. They are framed keeping in view the graduate attributes which enable the student to

- Conceptualize Subject Knowledge
- Communicate effectively and interact meaningfully
- Think critically, analyze and solve a problem.
- Attain capacity to use advanced tools in research
- Work effectively in team,
- Adopt ethical values
- Extend social co-operation

The programme outcomes are communicated to the students during admission into programme through counselling by faculty.

After the admission, program outcomes, program specific outcomes and course outcomes are explained to the students in detail in the Orientation Program conducted to the students.

These are also displayed on the college website along with the curriculum and also posted in LMS of each department. This has ensured easier and faster access to syllabi and their outcomes by students.

In the beginning of the academic year the Program Outcomes and Course Outcomes are also communicated to the students through the Hand Book provided to them by each department before the commencement of the course.

| File Description | Documents |
|--|--|
| Upload COs for all courses (exemplars from the Glossary) | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Link for additional Information | https://www.agsgsc.edu.in/administrator/pd f-iqac/129CoS%20&%20Pos%20of%20All%20Subje cts%20(1)(1).pdf |

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Method of assessment of POs / PSOs:

The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods.

Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on Semester End Examination, internal exams and home assignment.

Assignments are given at the end of each module. The assignments are provided to students and they refer the text books and good reference books to find out the answers and understand the expected outcome of the given problem.

Two internal tests are conducted per semester for following purposes:

To ensure that students have achieved desired level of competencies at module level.

To evaluate, whether corresponding COs are achieved or not. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the sutbject.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

393

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| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | https://www.agsgsc.edu.in/administrator/pd f- igac/136ANNUAL%20REPORT%20-%202020-21.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.agsgsc.edu.in/administrator/pdf-naac/14STUDENT%20SATISFACTION%20SURVEY%20REPORT%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institute provides all necessary infrastructural facilities and a conducive environment to promote research activity in the campus. The institute is able to fund all the research activities taken up by the faculty and students. Faculty are encouraged to apply for various funding agencies and pursue their research. However, the institute is ready to provide seed funding or partial funding based on the merit of proposals submitted by faculty or student. The faculty and students are encouraged to present their ideas / project proposals before the research committee for getting the sanction of seed funding in accordance with institute guidelines.

The faculty and students are given freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries. The institute encourages the faculty by providing incentives for peer reviewed publications, writing books and filing patents.

The institute gives a free hand to report research results and findings. However, a thorough review is done for all research

proposals seeking funding from various funding agencies by consulting the research committee comprising the Director R& D, Head of respective department and subject expert(s) of the department.

| File Description | Documents |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | <u>View File</u> |
| Provide URL of policy document on promotion of research uploaded on the website | https://www.agsgsc.edu.in/administrator/pd f-naac/13AG&SGS%20RESEARCH%20POLICY.pdf |
| Any additional information | <u>View File</u> |

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.12

| File Description | Documents |
|--|------------------|
| Minutes of the relevant bodies of the institution regarding seed money | No File Uploaded |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | <u>View File</u> |
| List of teachers receiving grant and details of grant received | <u>View File</u> |
| Any additional information | No File Uploaded |

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

01

| File Description | Documents |
|---|------------------|
| e-copies of the award letters of the teachers | <u>View File</u> |
| List of teachers and details of their international fellowship(s) | <u>View File</u> |
| Any additional information | No File Uploaded |

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | <u>View File</u> |
| List of projects and grant details | No File Uploaded |
| Any additional information | No File Uploaded |

3.2.2 - Number of teachers having research projects during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |
| List of research projects during the year | <u>View File</u> |

3.2.3 - Number of teachers recognised as research guides

0

| File Description | Documents |
|---|------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | No File Uploaded |
| Institutional data in Prescribed format | <u>View File</u> |

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

| File Description | Documents |
|---|------------------|
| Supporting document from Funding Agencies | <u>View File</u> |
| Paste link to funding agencies' website | Nil |
| Any additional information | No File Uploaded |

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution provides a conducive environment for promotion of innovation and incubation of new ideas. All required facilities are provided and guidance is extended to the students and faculty. Students are encouraged to actively involve in the application of technology for societal needs. Necessary support is provided for documentation and publication of research papers and also for obtaining patents.

Awareness meets, workshops, seminars and guest lectures on entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Some students are utilizing their knowledge acquired in the value added courses offered by the institution and started their own business by cultivating organic farming and mushroom culture etc.

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| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

18

| File Description | Documents |
|--|------------------|
| Report of the events | <u>View File</u> |
| List of workshops/seminars conducted during the year | <u>View File</u> |
| Any additional information | No File Uploaded |

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures

B. Any 3 of the above

implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee **Ethics Committee Inclusion of Research** Ethics in the research methodology course work Plagiarism check through authenticated software

| File Description | Documents |
|---|------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | <u>View File</u> |
| Any additional information | <u>View File</u> |

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

| File Description | Documents |
|--|------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | <u>View File</u> |
| Any additional information | No File Uploaded |

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.072

| File Description | Documents |
|---|------------------|
| List of research papers by title, author, department, and year of publication | <u>View File</u> |
| Any additional information | No File Uploaded |

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

8

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Bibliometrics of the publications during the year | <u>View File</u> |

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3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

2

| File Description | Documents |
|--|------------------|
| Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | <u>View File</u> |
| Any additional information | No File Uploaded |

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

55600

| File Description | Documents |
|--|------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | <u>View File</u> |
| List of consultants and revenue generated by them | No File Uploaded |
| Any additional information | No File Uploaded |

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

| File Description | Documents |
|---|------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | <u>View File</u> |
| List of training programmes, teachers and staff trained for undertaking consultancy | No File Uploaded |
| List of facilities and staff available for undertaking consultancy | No File Uploaded |
| Any additional information | No File Uploaded |

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Institution promotes extension activities in the neighbourhood community for sensitizing students to social issues and their holistic development. The college provides the students with an opportunity to extend their classroom knowledge into practical experience. Through its diverse community oriented programmes and activities focused at holistic development of students with community, the NSS, NCC, Counselling cell, the college aim at developing a sense among students about attachment to the community, utilizing their knowledge in finding solutions to community problems, acquiring leadership qualities and democratic attitudes, developing capabilities and skills to meet emergencies and natural disasters and participating in community services by actively involving in various campaigns and programmes. During the last academic year, various community related extension activities were organized such as environmental awareness programmes, health awareness programmes, Swachhata Abhiyan, road safety awareness programmes, water awareness programmes, vaccination awareness programmes, programmes on food and nutrition and played the roles of community helpers at different places of the city.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://www.agsgsc.edu.in/administrator/pd f-iqac/1052.3.1.NSS,NCC,FIELD TRIPS & EXTENSION ACTIVITIES FOR THE ACADEMIC YEAR 2020-21.pdf |

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

| File Description | Documents |
|--|------------------|
| Number of awards for extension activities in during the year | No File Uploaded |
| e-copy of the award letters | No File Uploaded |
| Any additional information | No File Uploaded |

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

39

| File Description | Documents |
|---------------------------------|------------------|
| Reports of the events organized | <u>View File</u> |
| Any additional information | No File Uploaded |

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1000

| File Description | Documents |
|----------------------------|------------------|
| Reports of the events | <u>View File</u> |
| Any additional information | No File Uploaded |

3.7 - Collaboration

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3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

4

| File Description | Documents |
|--|------------------|
| Copies of documents highlighting collaboration | <u>View File</u> |
| Any additional information | No File Uploaded |

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

02

| File Description | Documents |
|---|------------------|
| e-copies of the MoUs with institution/ industry/ corporate house | <u>View File</u> |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | <u>View File</u> |
| Any additional information | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has adequate physical and academic facilities required as per University Grant Commission guidelines to run the different programs. The various departments in Arts, Commerce and Science streams are located in the separate blocks. Besides the building, the college has spacious playground for sports activities. The college has cultivated an atmosphere of providing the importance to extra curricular and support services organized by departments of National Service Scheme and National Cadet Cops. Moreover, the college has an automated Central Library using SOUL 2.0 Software. It also has an e-learning and knowledge centre.

The college campus is maintained cleanly and neatly. The college

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is well-equipped with the physical and technology-enabled infrastructure that supports to run smoothly the existing academic programmes and administration.

- Well-furnished 29 classrooms.
- 09 ICT enabled classrooms.
- 07 ICT enabled laboratories.
- · Spacious seating arrangements with quality furniture.
- Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.
- Black Boards, White Boards and Green Boards are available in the classrooms.
- A well-furnished computerized administrative office along with ICT enable cabin of the Principal.
- Well-equipped 07 Laboratories i.e. Chemistry, Botany, Physics, Zoology, Computer Science,
- Well ventilated Auditorium and Seminar Hall

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://www.agsgsc.edu.in/administrator/pd f-iqac/1404.1.1%20INFRASTRUCTURE%20FACILIT IES.pdf |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly.

To support this, the institution has the following facilities which are kept open beyond the working hours for students and staff.

- Well equipped Vadde Shobanadri Indoor Auditorium,
- Outdoor Stadium,
- Well equipped gymnasium,
- Basketball,
- Volley ball field,
- Badminton Court for outdoor sports

Table tennis court for indoor sports.

Cultural Activities

As cultural activities are an integral part of the study, the students are permitted to participate in various cultural activities inside and outside the campus. It provides personal growth by learning skills, to meet new people and to pass on the cultural traditions. To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by the committee are debate, fancy dress, hair-dressing, rangoli, painting, quiz and poster making, essay writing, slogan writing, and drama preparation etc. Also, there are various musicequipment in the college.

Gymnasium

There is a separate room for Gymnasium under the sports section. The sports officer handles it beautifully and carefully.

| File Description | Documents |
|---------------------------------------|--|
| Geotagged pictures | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.agsgsc.edu.in/administrator/pd f-iqac/1414.1.2%20FACILITIES.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

09

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

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184

| File Description | Documents |
|--|------------------|
| Upload audited utilization statements | <u>View File</u> |
| Details of Expenditure, excluding salary, during the years | <u>View File</u> |
| Any additional information | No File Uploaded |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated with integrated library management software SOUL 2.0 (Software for University Libraries) of INFLIBNET. The various housekeeping activities of the library such as data entry, issue, return and renewal of books, member logins etc are done through the software. Fully computerized system in the library with Static IP No: http://ll7.211.169.150. The library staff is well qualified and their services and experience is used in updating library for the optimum use of the students.

Apart from the printed books the library has access to e resources of n list which is a part of e Shodhsindhu consortium of INFLIBNET, where the users are given awareness and made to access browse and download e books, e journals, databases etc. The new books are displayed for two weeks on the display stand. User orientation is provided at the beginning of the year regarding the various facilities services and resources available in the library. The library provides reprographic service and internet service. The Internet room is provided with 10 systems.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

4.2.2 - Institution has access to the following: A. Any 4 or more of the above e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

| File Description | Documents |
|--|------------------|
| Details of subscriptions like e- journals, e-books, e- ShodhSindhu, Shodhganga membership | <u>View File</u> |
| Upload any additional information | <u>View File</u> |

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.81

| File Description | Documents |
|---|------------------|
| Audited statements of accounts | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <u>View File</u> |

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

27

| File Description | Documents |
|--|------------------|
| Upload details of library usage by teachers and students | <u>View File</u> |
| Any additional information | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

IT hardware installation and maintenance guidelines:

- IT hardware installation and maintenance is performed by system administrators.
- IT hardware installation and maintenance services are provided only after receiving an approval from the principal.

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Software installation and licensing guidelines:

- IT policy allows authorized and open source software installation on the institution computers.
- Licensed software needs to be installed in the systems.
- Antivirus software needs to be procured and installed in the systems.

Email account use guidelines:

- Every department / faculty is provided with an e-mail.
- The e-mail facility should be used primarily for academic and official purposes and to a limited extent for personal purposes.

Web Site hosting guidelines:

- Institution website should be used to provide academic and administrative information for its stake holders.
- Website updation committee is responsible for content updation and maintenance of the website.

E-waste Management:

The institution as undertaken a number of E-waste management initiatives with the objective of creating an eco-friendly environment in the campus.

- The major e-waste such as written off instruments / equipment's, CRTs, printers, computers are sold.
- UPS Batteries are recharged / repaired / exchanged by the suppliers.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

4.3.2 - Student - Computer ratio

| Number of Students | Number of Computers |
|--------------------|---------------------|
| 1304 | 185 |

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

| File Description | Documents |
|---|------------------|
| Details of bandwidth available in the Institution | <u>View File</u> |
| Upload any additional information | No File Uploaded |

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |
| List of facilities for e-content development (Data Template) | <u>View File</u> |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

117

| File Description | Documents |
|-----------------------------------|------------------|
| Audited statements of accounts | <u>View File</u> |
| Upload any additional information | No File Uploaded |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College has a Core Committee to look after the maintenance and up keeping of different facilities by holding regular meetings of various committees constituted for this purpose.

Classrooms:-

The College has a building committee for maintenance and up keeping of infrastructure. At the department level, HODs submit their requirements to the Principal regarding classroom furniture and other needs.

Library:-

The requirement and list of books is taken from the concerned departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the principal. Every year in the beginning of Academic years students are motivated to register themselves in library to use INFLIBNET and other source available.

Computers:-

Centralized computer laboratory established by UGC funds and more funds are used to maintain Computers in the college. Computer maintenance is done regularly and non-repairable systems are disposed off.

Sports:-

The maintenance of Indoor Badminton /Volley Ball court /TT Courts /Gym on the college is looked after by the Department of Physical education. The college won the Krishna University Championship 9 times & 8 times in men cross country competition, in soft ball also we do get first /Second places every year.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

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5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1152

| File Description | Documents |
|---|------------------|
| Upload self-attested letters with the list of students receiving scholarships | <u>View File</u> |
| Upload any additional information | <u>View File</u> |

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

21

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

| File Description | Documents |
|---|--|
| Link to Institutional website | https://www.agsgsc.edu.in/administrator/pd f-iqac/1395.1.3%200RIGINAL.pdf |
| Details of capability development and schemes | <u>View File</u> |
| Any additional information | No File Uploaded |

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

317

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <u>View File</u> |

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

| File Description | Documents |
|---|------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti- ragging committee | <u>View File</u> |
| Details of student grievances including sexual harassment and ragging cases | <u>View File</u> |
| Upload any additional information | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

65

| File Description | Documents |
|---------------------------------------|------------------|
| Self-attested list of students placed | <u>View File</u> |
| Upload any additional information | <u>View File</u> |

5.2.2 - Number of outgoing students progressing to higher education

41

| File Description | Documents |
|---|------------------|
| Upload supporting data for students/alumni | <u>View File</u> |
| Details of students who went for higher education | <u>View File</u> |
| Any additional information | No File Uploaded |

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

| File Description | Documents |
|--|------------------|
| Upload supporting data for students/alumni | <u>View File</u> |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

47

| File Description | Documents |
|--|------------------|
| e-copies of award letters and certificates | <u>View File</u> |
| Any additional information | <u>View File</u> |

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Constitution of Student council:

All class representatives are the members of the Student council. Some of them will be the members of various Administrative

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committees of the institution.

Functions:

The student council helps share students ideas, interests, and concerns with lecturers and college Principal. It often helps raise funds for social events and helping people in need. It helps to develop and promote leadership abilities.

Representations of Student Council on Academics:

Student Council represent to the Principal on the following aspects:

- · Career counselling and career guidance programmes.
- Motivational classes in respective fields.
- Update knowledge in various subjects by eminent personalities.
- Arrange the classes for P.G.CET and various competitive exams.
- Arrange the physical fitness camps for recruitment of police constables.
- Student council members are the members of the academics and administrative committees of the institution they are also members of board of studies meetings.

Representations of Student Council on Administration:

- Required no. of fans and benches.
- Extension of the ladies waiting hall.
- · Arrange the food items in canteen on subsidized rates.
- Maintenance of Canteen and R.O. water system properly.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.agsgsc.edu.in/administrator/pd f-igac/1052.3.1.NSS,NCC,FIELD TRIPS & EXTENSION ACTIVITIES FOR THE ACADEMIC YEAR 2020-21.pdf |

5.3.3 - Number of sports and cultural events / competitions organised by the institution

3

| File Description | Documents |
|--|------------------|
| Report of the event | <u>View File</u> |
| List of sports and cultural events / competitions organised per year | <u>View File</u> |
| Upload any additional information | No File Uploaded |

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

AG&SG Siddhartha Degree College of Arts & Science is established in 1975. A number of alumni got education from this reputed institution. Though this institution is located in rural area, it has a great contribution in the educational development of the rural students. Many alumni of this college are well known in their respective fields i.e. Politics, Education, Judiciary, Literature, Sports, Agriculture, Business and Industry and Social Work.

Alumni Association of our college works for the overall development of students as well as the institution. It helps our institution not just financially, but in terms of academic planning, placements of students, career guidance and technological guidance.

Our Alumni Association organizes:

- 1. Guest lectures on various subjects and provide guidance from the experts of various fields to the students.
- 2. Some of our alumni are industrialists; they share their knowledge and expertise with the students.
- 3. Organize educational and industrial visits for the students.
- 4. Alumni Association provides information about the job opportunities available in their fields.

Alumni Association of our college plays very supporting and constructive role in the overall development of the college.

| File Description | Documents |
|---------------------------------------|---------------------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | https://www.agsgsc.edu.in/alumni.html |

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision

- To prepare the youth of this rural area for a bright future in this globalised world training them in knowledge and skills that can make them highly qualified human resources and to give a value base to their education to make them responsible citizens.
- Grooming young minds towards excellence.

Mission Statement:

- To serve the students from all sections of the society by making quality higher education accessible and affordable in this area.
- To provide quality education to youth of this area maintaining high ethical standards and values.
- To include new scientific and technological developments in curriculum so as to promote academic advancement leading to national development.
- To encourage the students to participate in seminars, conferences, placement drives, skill development programmes and competitions etc.,
- To sensitize the students on present socio-economic issues by including related topics in the curriculum as well as in co-curricular activities.

• To uphold the ambience of discipline, learning and culture with regard to human values as good human beings.

To inculcate the qualities of morality, nobility and magnanimity among the students removing all barriers to comprehensive education of good quality in order to serve society better.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | https://www.agsgsc.edu.in/aboutus-50.html |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The management is highly committed and dedicated to the service of catering to the contemporary recruitment to impart quality education. The management gives freedom to the Principal to function in order to full fill the vision and mission of the college. The management provides required infrastructure for proper functioning of the institution. The responsibilities of each faculty member are communicated through Principal and HODs in regular staff meetings. The management, principal and faculty of the college are committed towards strategic work.

- Appointed a core committee consisting of faculty from different disciplines to monitor Academic and administration work.
- Formation of different statutory sub-committees and clubs comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college.

Formation of different committees under the supervision of IQAC comprising representative of all stakeholders of the college for coordinating important academic activities of the college.

| File Description | Documents |
|---|---|
| Upload strategic plan and deployment documents on the website | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | https://www.agsgsc.edu.in/administrator/pd f-handbook/12020-2021%20hand%20book(1)-pag es-1-18-merged-compressed.pdf |

6.2 - Strategy Development and Deployment

- 6.2.1 The institutional Strategic/ Perspective plan has been clearly articulated and implemented
- 1.Curriculum Development
 - Board of Studies Meetings are conducted every year. The suggestions and ideas obtained from various bodies are thoroughly discussed by the experts in the academic bodies and carefully incorporated in the curriculum.
- 2. Teaching and Learning:.
 - Academic Calendar is provided to the staff and students in the beginning of the academic year in which the rules and regulations, academic activities and examination schedule are given.
- 3 .Examination and Evaluation
 - Semester end exams through External valuation.
 - Internal Examination shall be conducted through online for the coming years.
- 4. Research and Development
 - The staff is motivated to do M.Phil and Ph.D, refresher courses and major and minor projects.
- 5. Library, ICT and physical infrastructure / instrumentation
 - ICT facilities are available to the staff and students.
- 6. Human Resource Management

- The institution has a dedicated, committed and genuine faculty and visionary Management
- The college has adequate number of qualified lecturers to handle the courses

7. Industry Interaction / Collaboration

 The college has constructive relationship with various institutions of the nearby locality to work on various outreach and extension activities.

8. Admission of Students

- As per the CCE Guidelines, online admission process is implemented.
- Merit list followed by rules of reservation

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | <u>View File</u> |
| Paste link for additional information | https://www.agsgsc.edu.in/administrator/pd f-naac/206.2.1%20Strategic%20Plan.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governing Body:

The Governing Body as per the Constitution of the college has 12 members in all: 5 members are from the Management and 2 teacher representatives from the college nominated by the Principal based on seniority by rotation, 1 person from an eminent educational background or industrialist nominated by the management, 1 UGC Nominee nominated by the UGC, 1 State Government Nominee, 1 University Nominee and the Principal of the College as Ex-Officio.

Administrative Set Up:

The Secretary and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal is vested with the day-to-day running of the college. He has his team of Departmental Heads, the

IQAC Coordinator and the Head Clerk to assist him in the discharge of this work.

The Functions of Various Bodies:

The Finance Sub-Committee take important decisions regarding finance, building construction, renovation and maintenance and issues related to the college.

Grievance Redressal Mechanisms:

There are several Grievance Redressal Mechanisms including the Anti-Sexual Harassment Cell with its Internal Complaints Committee; The Anti-Ragging Cell; a Grievance Redressal Cell with complaints boxes prominently placed and the full implementation of the Right to Information.

| File Description | Documents |
|---|--|
| Paste link to Organogram on the institution webpage | https://www.agsgsc.edu.in/administrator/pd f-iqac/135organizational%20hierarchy.pdf |
| Upload any additional information | <u>View File</u> |
| Paste link for additional Information | Nil |

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|------------------|
| ERP (Enterprise Resource Planning) Documen | No File Uploaded |
| Screen shots of user interfaces | <u>View File</u> |
| Details of implementation of e- governance in areas of operation | <u>View File</u> |
| Any additional information | <u>View File</u> |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

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Staff welfare is given foremost importance in our institution. In connection with this, existing welfare measure for teaching and non-teaching staff are itemized below:

- Medical Leave & Maternity leave for eligible staff members (The management has sanctioned special leave to the staff who were affected with Corona Virus)
- Faculty members are eligible for earned leave
- Gym is also accessible for the staff
- Medical centre
- In and around campus, various food centres has been established which are accessible by staff during the working and extended hours.
- Faculty members are provided with Individual cabin and system to facilitate good ambience.
- All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year.
- Women Empowerment and Anti-Sexual and Harassment Cell is established for creating venues for Women members to flourish and gain momentum.

Teaching

- Staff Cooperative Bank
- EPF
- ESI facilities
- The children of teaching staff are benefited through the scholarships given by our Management.

Non teaching

- Staff Cooperative Bank,
- EPF
- ESI facilities

The children of non teaching staff are getting benefited through the scholarships given by our Management.

Students

- Student Welfare Fund,
- Student Aid Fund
- Medical Insurance

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <u>View File</u> |

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

| File Description | Documents |
|---|------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | <u>View File</u> |
| Upload any additional information | No File Uploaded |

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

26

| File Description | Documents |
|---|------------------|
| Summary of the IQAC report | <u>View File</u> |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | <u>View File</u> |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College is conducting external audit regularly to bridge the gap between the Administration and the departments to assess the effectiveness of the financial operations of the college. The College has a clear budgeting, auditing and accounting systems for many years. The Finance Committee of the college meets annually to prepare and approve the budget for the upcoming year.

Initially for every incidental and non-recurring expenses the concerned Departments get approval from the Principal and submit the same to the office. Approved proposal is processed by the office and the required money is allotted.

After completion of the programme the account will be settled with proper bills, counter signed by the Heads of the Departments the Principal.

External Audit:

The External Audit is conducted by the auditors appointed by UGC. Random audit will be conducted by the auditors of the Accountant General Government of India to verify accounts relating to Government Grants and UGC Grants and their utilisation. The auditor can verify the document like bill books, cash books, ledgers and financial statements etc. The Commissionerate of Collegiate Education also delegates government auditor to verify the financial statements of the college. Major audit objections are not identified so far.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

| File Description | Documents |
|--|------------------|
| Annual statements of accounts | No File Uploaded |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | <u>View File</u> |
| Any additional information | No File Uploaded |

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Institute maintains & follows a well-planned process for the mobilization of funds resource.

- Mobilization of Funds, the student tuition fee is the major source of income for the institute.
- The management provides need-based financial assistance to college.
- Various government and non-government agencies sponsor events like seminars and workshops.

Utilization of Funds

- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and nonrecurring expenses
- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.
- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

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Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal and Heads of Departments prepare the College budget.
- The budget is scrutinized and approved by the top management.
- Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.
- The optimal utilization is ensured through encouraging innovative teaching-learning practices.
- Library functions beyond the college hours for the benefit of students, faculty, and alumni.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Post Accreditation Quality initiatives

Institute was awarded 'A' Grade by NAAC in year 2017. Some of the prominent Academic and Administrative quality initiatives are as under:

- CBCS has been implemented in all Post Graduate and Under Graduate programmes. The scheme and curriculum of Under Graduate programmes is designed based on APSCHE Model curriculum.
- 2. Institute is an ISO 9001:2015 certified organization.
- 3. Participation in NIRF and AISHE
- 4. Stakeholder feedback system is structured and streamlined.
- 5. The classrooms, laboratories and seminar halls have been equipped with ICT facilities.
- 6. Virtual Lab provides a complete Learning Management System where the students can conduct experiments and avail various tools for learning, including additional web-resources,

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- video-lectures, animated demonstrations and self-evaluation.
- 7. Campus Recruitment Training has been implemented which includes training on soft skills, life skills and technical training so as to enhance the performance of students in campus drives.
- 8. Establishment of SWAYAM-NPTEL local chapter for online courses.
- 9. Library is fully automated through "SOUL" software,
 Inflibret centre, Wi-fi enabled and was upgraded with Soul
 2.0 version in the year 2012 with e-Book, e- Journals,
 digital database, CD and videos.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The academic calendar is prepared in advance, displayed and circulated in the institute and strictly followed.

All newly admitted students have to attend the Orientation Programme, in which they are made aware of the uniqueness of the education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co curricular activities, discipline and culture of the Institute.

Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

Important announcements are made through circulars.

The Principal and the Discipline Committee members make random visits to ensure smooth functioning of classes.

Feedback from students is also taken individually by teachers for their respective courses, directly through IQAC.

Feedback is properly analyzed and shared with the Principal and

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individual faculty members.

The major initiatives taken over the last five years include the following:

- Introduction of Daily Home Assignments
- Automation of Admission Processes Provision for online fee payment
- Automation of Examination Processes
- Curriculum Development Workshops in many subjects
- MoUs with prestigious Institutes, Govt. agencies
- Application for NIRF, AISHE and ISO Certifications

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.agsgsc.edu.in/about- activities_185.html |

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

| File Description | Documents |
|--|---|
| Paste the web link of annual reports of the Institution | https://www.agsgsc.edu.in/administrator/pd f- igac/136ANNUAL%20REPORT%20-%202020-21.pdf |
| Upload e-copies of accreditations and certification | <u>View File</u> |
| Upload details of quality assurance initiatives of the institution | <u>View File</u> |
| Upload any additional information | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

- 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the year
 - The AG & SGS Degree College (Autonomous), Vuyyuru has 42 women employees and 723 girl students. 33.33% seats are exclusively reserved for in the college.
 - Women constitute a significant number in all committees and play a dominant role in the administration.
 - The college celebrates Women's Day every year by conducting various competitions, organizing rallies and motivational lectures.
 - Women Empowerment Cell plays a dynamic role in sensitizing students about safety and security.

a). Safety and security:

- There are 723 girls studying in this college. It is owing to the safety and security measures taken by this college, those girls in large number join this college.
- Anti-ragging slogans and the punishments awarded thereof are also mounted on the college walls.

Counselling:

- The college has adopted a proctor system where each student finds himself or herself free to access the faculty for any kind of help or counselling.
- The ward tutor provides Counselling on a one-to-one basis to address students' problems.

Common room:-

- There are separate spacious waiting halls for ladies and gents.
- The common facilities like RO Plant & Water coolers and a seperate room in Canteen cater the needs of the staff and students.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional Information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power-efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|------------------|
| Geotagged Photographs | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management:

The biodegradable waste is shifted to the Vermi- Compost unit maintained by department of Zoology. This in turn is used for development of Botanical gardens and lawns in the college. Plastics, glass and scrap metal wastes are collected and deposited periodically into pits.

Liquid waste management:

The waste water generated by RO plants is being channelized into college garden. Especially, during the rainy season, a lot of rain water floods the campus from all directions .To hold and absorb this running water, the students of NSS and NCC have dug a number of Recharge pits/rain water harvesting pits at all pivotal points in the college and store the water . This water helps to raise the

level of water table for the bore-wells in the college and surrounding areas.

E-waste management:

Not much e-waste i.e., generated in the institution on daily basis. The electronic waste in the college includes discarded electrical or electronic devices such as used electronic parts, burned electric bulbs, wires, and computer peripherals certified broken or unusable.

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geotagged photographs of the facilities | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|--|------------------|
| Geotagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

| File Description | Documents |
|--|------------------|
| Geotagged photos / videos of the facilities | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | <u>View File</u> |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy undertaken by the institution

- 7.1.6.1 The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:
- A. Any 4 or all of the above

A. Any 4 or all of the above

- 1. Green audit
- 2. Energy audit
- 3. Environment audit
- **4.** Clean and green campus recognitions/awards
- **5. Beyond the campus environmental promotional activities**

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

reader, scribe, soft copies of reading materials, screen reading, etc.

| File Description | Documents |
|--|------------------|
| Geotagged photographs / videos of facilities | <u>View File</u> |
| Policy documents and brochures on the support to be provided | <u>View File</u> |
| Details of the software procured for providing assistance | No File Uploaded |
| Any other relevant information | <u>View File</u> |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

We believe in unity in diversity and that is why our students respect the different religions, languages and culture. We greet and wish each other at different festivals and invite them to have a feast to get introduced with one's culture to have amicable relations and to maintain the religious, social and communal harmony.

our students celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony.

The diversity in India is unique. As a large country with a large population, India presents endless varieties of physical features and cultural patterns. It is the land of many languages it is only in India people profess all the major religions of the world. To represent our Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show. In this competition students wear different attires representing the different states, religions and cultures. Through this activity students get acquainted with the different cultures of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society.

https://www.agsgsc.edu.in/about-activities_174.html

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <u>View File</u> |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. On 26th Nov 2020, Constitution day was celebrated by the Department of History in the campus by inviting eminent personalities. They narrated the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. They appealed to all to remember the struggle of freedom and respect the national flag and national anthem. Our constitution provides for human dignity , equality, social justice, human rights and freedom , rule of law , equity and respect and superiority of constitution in the national life .The whole country is governed on the basis of the rights and duties enshrined in the Constitution of India

Every year Republic day is celebrated on by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day is also celebrated on 26th November every year. Independence Day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.

| File Description | Documents |
|---|------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.10 - The institution has a prescribed code A. All of the above of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution

organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

| File Description | Documents |
|--|------------------|
| Code of Ethics - policy document | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals.

Republic day - The institution celebrates Republic day on 26thJanuary every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world.

Independence Day is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India from British rule.

Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff.

Sadbhavana Diwas celebrated on 20thAugust every year to commemorate the birth Anniversary of Sardar Vallabhai Patel.

International Yoga day is celebrated on 21st June every year. A yoga instructor organizes yoga camp and a speech is conducted to make everyone aware on how yoga embodies unity of mind and body, thought and action, restraint and fulfilment.

Voters Day is celebrated on 25th January wherein the students are

given awareness on their duties and rights as a loyal citizen. Several departments are also actively involved in organising events involving students and staff.

| File Description | Documents |
|--|------------------|
| Annual report of the celebrations and commemorative events for during the year | <u>View File</u> |
| Geotagged photographs of some of the events | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

- 7.2.1 Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC
- 1. Title of the Best Practice: Blood Grouping

Objective:

Blood group testing and awareness camp was conducted by trained B.Sc III year CBZ & AQU students of our college.

The context:-

As the Zoology & Botany departments conducting Blood grouping programme, students of BZC & AQU lead the awareness programme. The Departments of Zoology & Botany guides the students.

The Need:-

The Blood grouping is very important when it comes to having a blood transfusion.

Practice: - Students, staff involved in the awareness programme.

EVIDENCE OF SUCCESS:-

Every year our students donate nearly 100 units of blood to THE LIONS DISTRICT 316 D BLOOD CENTRE, VIJAYAWADA, utilized to the needy.

2. Title of the Best Practice: - Energy (power) Conservation:-

Objective:

To develop the awareness of power saving methods among people in Vuyyuru, China ogirala villages.

The context:-

As the physics department conducting power conservation week.

The Need:-

Power conservation is the important issue now a day's our country is a developing country.

Practice: - Students, staff conducted a rally and awareness programme.

EVIDENCE OF SUCCESS:-

We, Dept. Of Physics and students of physics convinced the people in villages in using of CFL bulbs and LED bulbs.

Weblink:

https://www.agsgsc.edu.in/administrator/pdf-iqac/142BEST%20PRACTICES%20-2020-21%20(1).pdf

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.agsgsc.edu.in/administrator/pd f-igac/142BEST%20PRACTICES%20-2020-21%20(1).pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

A.G. S.G.S Degree College of Arts Science has the youth of this rural area for a bright future in the globalised world empowering the learners in knowledge and skills which make them highly qualified human resources and give a value base to their education to make them responsible citizens.

- 1) To serve the students from all section of the society by making quality higher education accessible and affordable in this area
- 2) To provide quality education to youth of this area maintaining high ethical standards and values.

Skill Based Programmes:-

- To provide skill based education to the students the institution introduced fisheries course which is providing employability for local requirements .
- Andhra Pradesh Skill Development Centre was started on the campus to Enhance Student Skills for better opportunities
- Certificate Courses were offered in Organic Farming and Mushroom Culture which gives self employment to the students.

Research Programmes:-

Project work is an integral part of the curriculum for UG programme.

Extension Programmes: - Societal needs are addressed by the involvement of students in the community development programmes such as NCC, NSS, WOMENS' Association, RED RIBBON CLUB, CLEANLINESS AWARENESS PROGRAMMES, REGULAR VISITS TO ORPHANAGE HOMES etc.,

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

In almost every programme, Curricula developed and implemented have relevance to the local, national and global developmental needs. These are reflected in Programme Outcomes, Programme Specific Outcomes and Course Outcomes of the various Programmes offered by the Institution. Projects are incorporated in the curriculum as well as professional and industrial training so that the students get a view of the outside world and prepare themselves accordingly. Particularly a few courses in the curricula are modified to reflect the local socio-economic conditions of Andhra Pradesh. Based on the local needs, B.Sc Aqua culture programme has been introduced. The academic council invites experts from various fields and reviews the curriculum aspects so that it suits the needs according to the requirements of the society. Initially each department formulates its curriculum after approval by the staff council. This is then put forward before the board of studies. Once it is approved by the board of studies, it is brought to the academic council for final approval. The Board of studies consists of the faculty and external experts who are in constant touch with the developments in the field that ensures the relevance of the subject matter and the present needs in the field.

| File Description | Documents |
|---------------------------------------|--|
| Upload additional information, if any | <u>View File</u> |
| Link for additional information | https://www.agsgsc.edu.in/administrator/pdf-iqac/129CoS%20&%20Pos%20of%20All%20Subjects%20(1)(1).pdf |

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

| File Description | Documents |
|---|------------------|
| Minutes of relevant Academic Council/BOS meeting | <u>View File</u> |
| Details of syllabus revision during the year | <u>View File</u> |
| Any additional information | No File Uploaded |

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

180

| File Description | Documents |
|--|------------------|
| Curriculum / Syllabus of such courses | <u>View File</u> |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | <u>View File</u> |
| MoUs with relevant organizations for these courses, if any | <u>View File</u> |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

46

| File Description | Documents |
|---|------------------|
| Minutes of relevant Academic Council/BoS meetings | <u>View File</u> |
| Any additional information | No File Uploaded |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

| File Description | Documents |
|--|------------------|
| Minutes of relevant Academic Council/BoS meetings | <u>View File</u> |
| Any additional information | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | <u>View File</u> |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum.

Moral Values, Human Values & Professional Ethics

The compulsory paper "Human values & Professional Ethics" for 1st year II Semester is important part of Curriculum. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying this subject. This subject provides free environment for inculcating values and developing ethical competence among the students. It is in response to a long- felt and urgent need to integrate value based education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance such as Republic day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Gender Sensitization

The college has Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security.

| File Description | Documents |
|---|------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | <u>View File</u> |
| Any additional information | No File Uploaded |

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

08

| File Description | Documents |
|--|------------------|
| List of value-added courses | <u>View File</u> |
| Brochure or any other document relating to value-added courses | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

612

| File Description | Documents |
|----------------------------|------------------|
| List of students enrolled | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

299

| File Description | Documents |
|--|------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni A. All 4 of the above

| File Description | Documents |
|---|---|
| Provide the URL for stakeholders' feedback report | https://www.agsgsc.edu.in/administrator/p df- naac/17Feedback%20Reports%202020-21.pdf |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | <u>View File</u> |
| Any additional information | No File Uploaded |

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

| File Description | Documents |
|---|---|
| Provide URL for stakeholders' feedback report | https://www.agsgsc.edu.in/administrator/p df- naac/17Feedback%20Reports%202020-21.pdf |
| Any additional information | No File Uploaded |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1304

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | <u>View File</u> |

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.)

as per the reservation policy during the year (exclusive of supernumerary seats)

996

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

In our institution, we judge students according to outcomebased learning processes, where as the institution categorize students as Slow Learners and Advanced Learners based on the Prerequisite Tests, Class Interaction, Test Performances, Laboratory Performance and their Achievements in various events.

Faculty members in the institute, give emphasis on improving the performance of slow learners by providing Remedial Coaching and Conducting Periodical Tests.

Through Mentor-Mentee System faculty members also support slow learners. The mentor takes extra effort to understand the socio-economic backgrounds of students also which is sometimes a reason for poor performance.

Gold Medals are awarded to the toppers by the institution. Meritorious students are included as Members of Committees.

Online resources are made available to strengthen the knowledge-base. The faculty takes a keen interest while ordering books for the central library and ensures that the library's collection of books cater to the needs of both slow and advanced learners. The library also ensures accessibility to computer facility and internet for the Online Material. It also extends its timings and provides atmosphere for conducive learning to both slow and advanced learners. The faculty facilitates students to publish their articles in renowned peer reviewed journals.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://drive.google.com/file/d/1Pe5vPabr gQSKUxl3WyRXAytCcNRbBV6R/view |

2.2.2 - Student – Teacher (full-time) ratio

| Year | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 31/12/2021 | 1304 | 54 |

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc.

Project methods: The project work stimulate student's interest on the subject and provide student an opportunities of freedom of thoughts and free exchange of different views. As per the requirement of syllabi, the project work is done.

Interactive methods: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs, etc.

ICT Enabled Teaching:

ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. The institution has the essential equipments to support the faculty members and students.

Experiential learning:

Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments. Especially, the department of Chemistry, Physics, Botany and Zoology use this method.

Student Seminars:

The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.

| File Description | Documents |
|------------------------------------|--|
| Upload any additional information | <u>View File</u> |
| Link for additional Information | https://www.agsgsc.edu.in/administrator/pdf-igac/1052.3.1.NSS,NCC,FIELD TRIPS & EXTENSION ACTIVITIES FOR THE ACADEMIC YEAR 2020-21.pdf |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The following tools are used by the Institute

ICT Tools:

- Projectors: Projectors are available in different Classrooms / Labs.
- Desktop and Laptops are arranged at Computer Lab and Faculty Cabins.
- Printers: They are installed at Labs, HoD Cabins and all Prominent Places.Multifunction Printers are available at all prominent places in the institute.
- Photocopier Machines: There are Photostat Machines available in campus.
- Scanners: Multifunction Printers with scanning facility are available at all prominent places.
- Smart Board: Smart Boards are installed in some class rooms.
- Digital lab: It is digitally equipped with Mike,
 Projector, Cameras and Computer System.

- Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom.
- MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edx etc.)
- Digital Library Resources (DEL NET, SOUL, etc.)

Use of ICT by Faculty:

- Power Point Presentations: Faculties are encouraged to use Power Point Presentations in their teaching by using LCD's and Projectors.
- Faculty falicitated with Digital Library.
- Online Quiz: Faculties prepare Online Quiz for students after the completion of each unit with the help of Google Forms and applications like Acadely, Khoot and Plickers etc.
- Video Conferencing: Students are counseled with the help of Zoom / Google Meet Applications.

| File Description | Documents |
|--|---|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | https://www.agsgsc.edu.in/administrator/pdf-iqac/1062.3.2.ICT TOOLS.pdf |
| Upload any additional information | <u>View File</u> |

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

1:24

| File Description | Documents |
|---|------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | <u>View File</u> |
| Circulars with regard to assigning mentors to mentees | <u>View File</u> |

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Preparation and Adherence of Academic Calendar:

The institution prepares the academic calendar every year in advance. The academic calendar covers the list of examination

dates, holidays, vacation dates, festivals, etc. Academic calendar provides the total effective working days available in a given semester. Then the COE in consultation with senior colleagues prepare the time table by correlating the working days available and coverage of curriculum of the subjects. Thus the academic calendar monitors the effective delivery of the program with necessary inputs.

Preparation and Adherence of Teaching Plan:

The concerned faculties prepare teaching plan for their respective subjects of 90 hours. These 90 hours are distributed among class room teaching, case studies, role play, workshops and lab session as per the subject requirements. These plans are made in advance and serves as guide for conducting sessions. The Principal and HODs check the progress of each course and ensures timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

| File Description | Documents |
|---|------------------|
| Upload the Academic Calendar and Teaching Plans during the year | <u>View File</u> |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

56

| File Description | Documents |
|--|------------------|
| Year-wise full-time teachers and sanctioned posts for the year | <u>View File</u> |
| List of the faculty members authenticated by the Head of HEI | <u>View File</u> |
| Any additional information | <u>View File</u> |

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

| File Description | Documents |
|---|------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super- Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | <u>View File</u> |
| Any additional information | <u>View File</u> |

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

293

| File Description | Documents |
|---|------------------|
| List of teachers including their PAN, designation, Department and details of their experience | <u>View File</u> |
| Any additional information | <u>View File</u> |

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30

| File Description | Documents |
|--|------------------|
| List of Programmes and the date of last semester-end / year- end examinations and the date of declaration of result | <u>View File</u> |
| Any additional information | No File Uploaded |

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

| File Description | Documents |
|---|------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | <u>View File</u> |
| Upload any additional information | No File Uploaded |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution has a well-structured and IT integrated examination management system working on the SPRS(Students Performance Review System) for the smooth conduct of examinations. The Examination Cell is the dedicated cell for student registration, generation of examination roll numbers and admit cards, allocation of examination halls, entry and comparison of marks entered by two different tabulators, preparation and publication of results and certificates through SPRS. Continuous Internal Assessment (CIA) includes Mid examinations twice in a semester for each course, periodical assignments/tests/quizzes etc. to keep the students meaningfully engaged with the subject content throughout the semester. Credit system was introduced for the benefit of the students.

| File Description | Documents |
|--|---------------------------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional Information | https://www.agsgsc.edu.in/result.html |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The learning outcomes are clearly stated for all academic programmes and courses of the College. These outcomes reflect the Vision and Mission of the college. They are framed keeping in view the graduate attributes which enable the student to

- Conceptualize Subject Knowledge
- Communicate effectively and interact meaningfully

- Think critically, analyze and solve a problem.
- Attain capacity to use advanced tools in research
- Work effectively in team,
- Adopt ethical values
- Extend social co-operation

The programme outcomes are communicated to the students during admission into programme through counselling by faculty.

After the admission, program outcomes, program specific outcomes and course outcomes are explained to the students in detail in the Orientation Program conducted to the students.

These are also displayed on the college website along with the curriculum and also posted in LMS of each department. This has ensured easier and faster access to syllabi and their outcomes by students.

In the beginning of the academic year the Program Outcomes and Course Outcomes are also communicated to the students through the Hand Book provided to them by each department before the commencement of the course.

| File Description | Documents |
|--|--|
| Upload COs for all courses (exemplars from the Glossary) | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Link for additional Information | https://www.agsgsc.edu.in/administrator/pdf-iqac/129CoS%20&%20Pos%20of%20All%20Subjects%20(1)(1).pdf |

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Method of assessment of POs / PSOs:

The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods.

Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the

course outcomes are mapped to specific problems on Semester End Examination, internal exams and home assignment.

Assignments are given at the end of each module. The assignments are provided to students and they refer the text books and good reference books to find out the answers and understand the expected outcome of the given problem.

Two internal tests are conducted per semester for following purposes:

To ensure that students have achieved desired level of competencies at module level.

To evaluate, whether corresponding COs are achieved or not. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the sutbject.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

393

| File Description | Documents |
|--|--|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | https://www.agsgsc.edu.in/administrator/pdf-igac/136ANNUAL%20REPORT%20-%202020-21. |

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.agsgsc.edu.in/administrator/pdfnaac/14STUDENT%20SATISFACTION%20SURVEY%20REPORT%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institute provides all necessary infrastructural facilities and a conducive environment to promote research activity in the campus. The institute is able to fund all the research activities taken up by the faculty and students. Faculty are encouraged to apply for various funding agencies and pursue their research. However, the institute is ready to provide seed funding or partial funding based on the merit of proposals submitted by faculty or student. The faculty and students are encouraged to present their ideas / project proposals before the research committee for getting the sanction of seed funding in accordance with institute guidelines.

The faculty and students are given freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries. The institute encourages the faculty by providing incentives for peer reviewed publications, writing books and filing patents.

The institute gives a free hand to report research results and findings. However, a thorough review is done for all research proposals seeking funding from various funding agencies by consulting the research committee comprising the Director R& D, Head of respective department and subject expert(s) of the department.

| File Description | Documents |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | <u>View File</u> |
| Provide URL of policy document on promotion of research uploaded on the website | https://www.agsgsc.edu.in/administrator/pdf-naac/13AG&SGS%20RESEARCH%20POLICY.pdf |
| Any additional information | <u>View File</u> |

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.12

| File Description | Documents |
|---|------------------|
| Minutes of the relevant bodies of the institution regarding seed money | No File Uploaded |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | <u>View File</u> |
| List of teachers receiving grant and details of grant received | <u>View File</u> |
| Any additional information | No File Uploaded |

${\bf 3.1.3 - Number\ of\ teachers\ who\ were\ awarded\ national\ /\ international\ fellowship(s)\ for\ advanced\ studies/research\ during\ the\ year}$

| File Description | Documents |
|---|------------------|
| e-copies of the award letters of the teachers | <u>View File</u> |
| List of teachers and details of their international fellowship(s) | <u>View File</u> |
| Any additional information | No File Uploaded |

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| e-copies of the grant award letters for research projects sponsored by non- governmental agencies/organizations | <u>View File</u> |
| List of projects and grant details | No File Uploaded |
| Any additional information | No File Uploaded |

3.2.2 - Number of teachers having research projects during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |
| List of research projects during the year | <u>View File</u> |

3.2.3 - Number of teachers recognised as research guides

| File Description | Documents |
|---|------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | No File Uploaded |
| Institutional data in Prescribed format | <u>View File</u> |

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

| File Description | Documents |
|---|------------------|
| Supporting document from Funding Agencies | <u>View File</u> |
| Paste link to funding agencies' website | Nil |
| Any additional information | No File Uploaded |

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution provides a conducive environment for promotion of innovation and incubation of new ideas. All required facilities are provided and guidance is extended to the students and faculty. Students are encouraged to actively involve in the application of technology for societal needs. Necessary support is provided for documentation and publication of research papers and also for obtaining patents.

Awareness meets, workshops, seminars and guest lectures on entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Some students are utilizing their knowledge acquired in the value added courses offered by the institution and started their own business by cultivating organic farming and mushroom culture etc.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

18

| File Description | Documents |
|--|------------------|
| Report of the events | <u>View File</u> |
| List of workshops/seminars conducted during the year | View File |
| Any additional information | No File Uploaded |

3.4 - Research Publications and Awards

| 3.4.1 - The Institution ensures |
|--|
| implementation of its Code of Ethics for |
| Research uploaded in the website through |
| the following: Research Advisory |
| Committee Ethics Committee Inclusion of |
| Research Ethics in the research |
| methodology course work Plagiarism check |
| through authenticated software |

| В. | Any | 3 | of | the | above |
|----|-----|---|----|-----|-------|
| | | | | | |

| File Description | Documents |
|--|------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | <u>View File</u> |
| Any additional information | <u>View File</u> |

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

| File Description | Documents |
|--|------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | <u>View File</u> |
| Any additional information | No File Uploaded |

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.072

| File Description | Documents |
|---|------------------|
| List of research papers by title, author, department, and year of publication | <u>View File</u> |
| Any additional information | No File Uploaded |

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Bibliometrics of the publications during the year | <u>View File</u> |

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

2

| File Description | Documents |
|--|------------------|
| Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | <u>View File</u> |
| Any additional information | No File Uploaded |

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

55600

| File Description | Documents |
|--|------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | <u>View File</u> |
| List of consultants and revenue generated by them | No File Uploaded |
| Any additional information | No File Uploaded |

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

| File Description | Documents |
|---|------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | <u>View File</u> |
| List of training programmes, teachers and staff trained for undertaking consultancy | No File Uploaded |
| List of facilities and staff available for undertaking consultancy | No File Uploaded |
| Any additional information | No File Uploaded |

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Institution promotes extension activities in the neighbourhood community for sensitizing students to social issues and their holistic development. The college provides the students with an opportunity to extend their classroom knowledge into practical experience. Through its diverse community oriented programmes and activities focused at holistic development of students with community, the NSS, NCC, Counselling cell, the college aim at developing a sense among students about attachment to the community, utilizing their knowledge in finding solutions to community problems, acquiring leadership qualities and democratic attitudes, developing capabilities and skills to meet emergencies and natural disasters and participating in community services by actively involving in various campaigns and programmes. During the last academic year, various community related extension activities were organized such as environmental awareness programmes, health awareness programmes, Swachhata Abhiyan, road safety awareness programmes, water awareness programmes, vaccination awareness programmes, programmes on food and nutrition and played the roles of community helpers at different places of the city.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://www.agsgsc.edu.in/administrator/pdf-iqac/1052.3.1.NSS,NCC,FIELD TRIPS & EXTENSION ACTIVITIES FOR THE ACADEMIC YEAR 2020-21.pdf |

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

| File Description | Documents |
|--|------------------|
| Number of awards for extension activities in during the year | No File Uploaded |
| e-copy of the award letters | No File Uploaded |
| Any additional information | No File Uploaded |

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

39

| File Description | Documents |
|---------------------------------|------------------|
| Reports of the events organized | <u>View File</u> |
| Any additional information | No File Uploaded |

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

| File Description | Documents |
|----------------------------|------------------|
| Reports of the events | <u>View File</u> |
| Any additional information | No File Uploaded |

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

4

| File Description | Documents |
|--|------------------|
| Copies of documents highlighting collaboration | <u>View File</u> |
| Any additional information | No File Uploaded |

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

02

| File Description | Documents |
|---|------------------|
| e-copies of the MoUs with institution/ industry/ corporate house | <u>View File</u> |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | View File |
| Any additional information | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has adequate physical and academic facilities required as per University Grant Commission guidelines to run the different programs. The various departments in Arts, Commerce and Science streams are located in the separate blocks. Besides the building, the college has spacious playground for sports activities. The college has cultivated an atmosphere of providing the importance to extra curricular and support services organized by departments of National Service Scheme and National Cadet Cops. Moreover, the college has an automated Central Library using SOUL 2.0 Software. It also has an e-learning and knowledge centre.

Page 96/131

The college campus is maintained cleanly and neatly. The college is well-equipped with the physical and technology-enabled infrastructure that supports to run smoothly the existing academic programmes and administration.

- Well-furnished 29 classrooms.
- 09 ICT enabled classrooms.
- 07 ICT enabled laboratories.
- Spacious seating arrangements with quality furniture.
- Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.
- Black Boards, White Boards and Green Boards are available in the classrooms.
- A well-furnished computerized administrative office along with ICT enable cabin of the Principal.
- Well-equipped 07 Laboratories i.e. Chemistry, Botany, Physics, Zoology, Computer Science,
- Well ventilated Auditorium and Seminar Hall

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://www.agsgsc.edu.in/administrator/pdf-igac/1404.1.1%20INFRASTRUCTURE%20FACILITIES.pdf |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly.

To support this, the institution has the following facilities which are kept open beyond the working hours for students and staff.

- Well equipped Vadde Shobanadri Indoor Auditorium,
- Outdoor Stadium,
- Well equipped gymnasium,
- Basketball,
- Volley ball field,

- Badminton Court for outdoor sports
- Table tennis court for indoor sports.

Cultural Activities

As cultural activities are an integral part of the study, the students are permitted to participate in various cultural activities inside and outside the campus. It provides personal growth by learning skills, to meet new people and to pass on the cultural traditions. To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by the committee are debate, fancy dress, hair-dressing, rangoli, painting, quiz and poster making, essay writing, slogan writing, and drama preparation etc. Also, there are various music-equipment in the college.

Gymnasium

There is a separate room for Gymnasium under the sports section. The sports officer handles it beautifully and carefully.

| File Description | Documents |
|---------------------------------------|--|
| Geotagged pictures | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.agsgsc.edu.in/administrator/pdf-igac/1414.1.2%20FACILITIES.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

09

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <u>View File</u> |

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year

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(INR in Lakhs)

184

| File Description | Documents |
|--|------------------|
| Upload audited utilization statements | <u>View File</u> |
| Details of Expenditure, excluding salary, during the years | <u>View File</u> |
| Any additional information | No File Uploaded |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated with integrated library management software SOUL 2.0 (Software for University Libraries) of INFLIBNET. The various housekeeping activities of the library such as data entry, issue, return and renewal of books, member logins etc are done through the software. Fully computerized system in the library with Static IP No:

http://117.211.169.150. The library staff is well qualified and their services and experience is used in updating library for the optimum use of the students.

Apart from the printed books the library has access to e resources of n list which is a part of e Shodhsindhu consortium of INFLIBNET, where the users are given awareness and made to access browse and download e books, e journals, databases etc. The new books are displayed for two weeks on the display stand. User orientation is provided at the beginning of the year regarding the various facilities services and resources available in the library. The library provides reprographic service and internet service. The Internet room is provided with 10 systems.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu

A. Any 4 or more of the above

Shodhganga Membership e-books Databases Remote access to e-resources

| File Description | Documents |
|--|------------------|
| Details of subscriptions like e- journals, e-books, e- ShodhSindhu, Shodhganga membership | <u>View File</u> |
| Upload any additional information | <u>View File</u> |

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.81

| File Description | Documents |
|---|------------------|
| Audited statements of accounts | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <u>View File</u> |

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

27

| File Description | Documents |
|--|------------------|
| Upload details of library usage by teachers and students | <u>View File</u> |
| Any additional information | No File Uploaded |

4.3 - IT Infrastructure

- 4.3.1 Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities
- IT hardware installation and maintenance guidelines:
 - IT hardware installation and maintenance is performed by system administrators.

 IT hardware installation and maintenance services are provided only after receiving an approval from the principal.

Software installation and licensing guidelines:

- IT policy allows authorized and open source software installation on the institution computers.
- Licensed software needs to be installed in the systems.
- Antivirus software needs to be procured and installed in the systems.

Email account use guidelines:

- Every department / faculty is provided with an e-mail.
- The e-mail facility should be used primarily for academic and official purposes and to a limited extent for personal purposes.

Web Site hosting guidelines:

- Institution website should be used to provide academic and administrative information for its stake holders.
- Website updation committee is responsible for content updation and maintenance of the website.

E-waste Management:

The institution as undertaken a number of E-waste management initiatives with the objective of creating an eco-friendly environment in the campus.

- The major e-waste such as written off instruments / equipment's, CRTs, printers, computers are sold.
- UPS Batteries are recharged / repaired / exchanged by the suppliers.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

4.3.2 - Student - Computer ratio

| Number of Students | Number of Computers |
|--------------------|---------------------|
| 1304 | 185 |

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

| File Description | Documents |
|---|------------------|
| Details of bandwidth available in the Institution | <u>View File</u> |
| Upload any additional information | No File Uploaded |

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |
| List of facilities for e-content development (Data Template) | <u>View File</u> |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

| File Description | Documents |
|-----------------------------------|------------------|
| Audited statements of accounts | <u>View File</u> |
| Upload any additional information | No File Uploaded |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College has a Core Committee to look after the maintenance and up keeping of different facilities by holding regular meetings of various committees constituted for this purpose.

Classrooms: -

The College has a building committee for maintenance and up keeping of infrastructure. At the department level, HODs submit their requirements to the Principal regarding classroom furniture and other needs.

Library:-

The requirement and list of books is taken from the concerned departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the principal. Every year in the beginning of Academic years students are motivated to register themselves in library to use INFLIBNET and other source available.

Computers:-

Centralized computer laboratory established by UGC funds and more funds are used to maintain Computers in the college. Computer maintenance is done regularly and non-repairable systems are disposed off.

Sports:-

The maintenance of Indoor Badminton /Volley Ball court /TT Courts /Gym on the college is looked after by the Department of Physical education. The college won the Krishna University Championship 9 times & 8 times in men cross country competition, in soft ball also we do get first /Second places every year.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1152

| File Description | Documents |
|---|------------------|
| Upload self-attested letters with the list of students receiving scholarships | <u>View File</u> |
| Upload any additional information | <u>View File</u> |

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

21

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

| File Description | Documents |
|---|---|
| Link to Institutional website | |
| | https://www.agsgsc.edu.in/administrator/p |
| | df-iqac/1395.1.3%200RIGINAL.pdf |
| Details of capability development and schemes | <u>View File</u> |
| Any additional information | No File Uploaded |

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

317

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <u>View File</u> |

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | <u>View File</u> |
| Details of student grievances including sexual harassment and ragging cases | <u>View File</u> |
| Upload any additional information | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

65

| File Description | Documents |
|---------------------------------------|------------------|
| Self-attested list of students placed | <u>View File</u> |
| Upload any additional information | <u>View File</u> |

5.2.2 - Number of outgoing students progressing to higher education

41

| File Description | Documents |
|---|------------------|
| Upload supporting data for students/alumni | <u>View File</u> |
| Details of students who went for higher education | <u>View File</u> |
| Any additional information | No File Uploaded |

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

| File Description | Documents |
|--|------------------|
| Upload supporting data for students/alumni | <u>View File</u> |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

| File Description | Documents |
|--|------------------|
| e-copies of award letters and certificates | <u>View File</u> |
| Any additional information | <u>View File</u> |

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Constitution of Student council:

All class representatives are the members of the Student council. Some of them will be the members of various Administrative committees of the institution.

Functions:

The student council helps share students ideas, interests, and concerns with lecturers and college Principal. It often helps raise funds for social events and helping people in need. It helps to develop and promote leadership abilities.

Representations of Student Council on Academics:

Student Council represent to the Principal on the following aspects:

- Career counselling and career guidance programmes.
- Motivational classes in respective fields.
- Update knowledge in various subjects by eminent personalities.
- Arrange the classes for P.G.CET and various competitive exams.
- Arrange the physical fitness camps for recruitment of police constables.
- Student council members are the members of the academics and administrative committees of the institution they are also members of board of studies meetings.

Representations of Student Council on Administration:

- Required no. of fans and benches.
- Extension of the ladies waiting hall.
- Arrange the food items in canteen on subsidized rates.
- Maintenance of Canteen and R.O. water system properly.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.agsgsc.edu.in/administrator/pdf-iqac/1052.3.1.NSS,NCC,FIELD TRIPS & EXTENSION ACTIVITIES FOR THE ACADEMIC YEAR 2020-21.pdf |

5.3.3 - Number of sports and cultural events / competitions organised by the institution

3

| File Description | Documents |
|--|------------------|
| Report of the event | <u>View File</u> |
| List of sports and cultural events / competitions organised per year | <u>View File</u> |
| Upload any additional information | No File Uploaded |

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

AG&SG Siddhartha Degree College of Arts & Science is established in 1975. A number of alumni got education from this reputed institution. Though this institution is located in rural area, it has a great contribution in the educational development of the rural students. Many alumni of this college are well known in their respective fields i.e. Politics, Education, Judiciary, Literature, Sports, Agriculture, Business and Industry and Social Work.

Alumni Association of our college works for the overall development of students as well as the institution. It helps our institution not just financially, but in terms of academic planning, placements of students, career guidance and technological guidance.

Our Alumni Association organizes:

1. Guest lectures on various subjects and provide guidance

- from the experts of various fields to the students.
- 2. Some of our alumni are industrialists; they share their knowledge and expertise with the students.
- 3. Organize educational and industrial visits for the students.
- 4. Alumni Association provides information about the job opportunities available in their fields.

Alumni Association of our college plays very supporting and constructive role in the overall development of the college.

| File Description | Documents |
|---------------------------------------|---------------------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | https://www.agsgsc.edu.in/alumni.html |

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision

- To prepare the youth of this rural area for a bright future in this globalised world training them in knowledge and skills that can make them highly qualified human resources and to give a value base to their education to make them responsible citizens.
- Grooming young minds towards excellence.

Mission Statement:

- To serve the students from all sections of the society by making quality higher education accessible and affordable in this area.
- To provide quality education to youth of this area

- maintaining high ethical standards and values.
- To include new scientific and technological developments in curriculum so as to promote academic advancement leading to national development.
- To encourage the students to participate in seminars, conferences, placement drives, skill development programmes and competitions etc.,
- To sensitize the students on present socio-economic issues by including related topics in the curriculum as well as in co-curricular activities.
- To uphold the ambience of discipline, learning and culture with regard to human values as good human beings.

To inculcate the qualities of morality, nobility and magnanimity among the students removing all barriers to comprehensive education of good quality in order to serve society better.

| File Description | Documents |
|--|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | https://www.agsgsc.edu.in/aboutus-50.html |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The management is highly committed and dedicated to the service of catering to the contemporary recruitment to impart quality education. The management gives freedom to the Principal to function in order to full fill the vision and mission of the college. The management provides required infrastructure for proper functioning of the institution. The responsibilities of each faculty member are communicated through Principal and HODs in regular staff meetings. The management, principal and faculty of the college are committed towards strategic work.

- Appointed a core committee consisting of faculty from different disciplines to monitor Academic and administration work.
- Formation of different statutory sub-committees and clubs comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college.

Formation of different committees under the supervision of IQAC comprising representative of all stakeholders of the college for coordinating important academic activities of the college.

| File Description | Documents |
|---|---|
| Upload strategic plan and deployment documents on the website | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | https://www.agsgsc.edu.in/administrator/pdf-handbook/12020-2021%20hand%20book(1)-pages-1-18-merged-compressed.pdf |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

1.Curriculum Development

 Board of Studies Meetings are conducted every year. The suggestions and ideas obtained from various bodies are thoroughly discussed by the experts in the academic bodies and carefully incorporated in the curriculum.

2. Teaching and Learning:.

 Academic Calendar is provided to the staff and students in the beginning of the academic year in which the rules and regulations, academic activities and examination schedule are given.

3 .Examination and Evaluation

- Semester end exams through External valuation.
- Internal Examination shall be conducted through online for the coming years.

4. Research and Development

 The staff is motivated to do M.Phil and Ph.D, refresher courses and major and minor projects.

- 5. Library, ICT and physical infrastructure / instrumentation
 - ICT facilities are available to the staff and students.
- 6. Human Resource Management
 - The institution has a dedicated, committed and genuine faculty and visionary Management
 - The college has adequate number of qualified lecturers to handle the courses
- 7. Industry Interaction / Collaboration
 - The college has constructive relationship with various institutions of the nearby locality to work on various outreach and extension activities.
- 8. Admission of Students
 - As per the CCE Guidelines, online admission process is implemented.
 - Merit list followed by rules of reservation

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | <u>View File</u> |
| Paste link for additional information | https://www.agsgsc.edu.in/administrator/pdf-naac/206.2.1%20Strategic%20Plan.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governing Body:

The Governing Body as per the Constitution of the college has 12 members in all: 5 members are from the Management and 2 teacher representatives from the college nominated by the Principal based on seniority by rotation, 1 person from an eminent educational background or industrialist nominated by the management, 1 UGC Nominee nominated by the UGC, 1 State Government Nominee, 1 University Nominee and the Principal of the College as Ex-Officio.

Administrative Set Up:

The Secretary and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal is vested with the day-to-day running of the college. He has his team of Departmental Heads, the IQAC Coordinator and the Head Clerk to assist him in the discharge of this work.

The Functions of Various Bodies:

The Finance Sub-Committee take important decisions regarding finance, building construction, renovation and maintenance and issues related to the college.

Grievance Redressal Mechanisms:

There are several Grievance Redressal Mechanisms including the Anti-Sexual Harassment Cell with its Internal Complaints Committee; The Anti-Ragging Cell; a Grievance Redressal Cell with complaints boxes prominently placed and the full implementation of the Right to Information.

| File Description | Documents |
|---|--|
| Paste link to Organogram on the institution webpage | https://www.agsgsc.edu.in/administrator/pdf-iqac/135organizational%20hierarchy.pdf |
| Upload any additional information | <u>View File</u> |
| Paste link for additional Information | Nil |

| 6.2.3 - Implementation of e-governance in | |
|--|--|
| areas of operation: Administration Finance | |
| and Accounts Student Admission and | |
| Support Examination | |

A. All of the above

| File Description | Documents |
|--|------------------|
| ERP (Enterprise Resource Planning) Documen | No File Uploaded |
| Screen shots of user interfaces | <u>View File</u> |
| Details of implementation of e- governance in areas of operation | <u>View File</u> |
| Any additional information | <u>View File</u> |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Staff welfare is given foremost importance in our institution. In connection with this, existing welfare measure for teaching and non-teaching staff are itemized below:

- Medical Leave & Maternity leave for eligible staff members (The management has sanctioned special leave to the staff who were affected with Corona Virus)
- Faculty members are eligible for earned leave
- Gym is also accessible for the staff
- Medical centre
- In and around campus, various food centres has been established which are accessible by staff during the working and extended hours.
- Faculty members are provided with Individual cabin and system to facilitate good ambience.
- All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year.
- Women Empowerment and Anti-Sexual and Harassment Cell is established for creating venues for Women members to flourish and gain momentum.

Teaching

- Staff Cooperative Bank
- EPF
- ESI facilities
- The children of teaching staff are benefited through the scholarships given by our Management.

Non teaching

- Staff Cooperative Bank,
- EPF
- ESI facilities

The children of non teaching staff are getting benefited through the scholarships given by our Management.

Students

- Student Welfare Fund,
- Student Aid Fund
- Medical Insurance

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <u>View File</u> |

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

| File Description | Documents |
|---|------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | <u>View File</u> |
| Upload any additional information | No File Uploaded |

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

26

| File Description | Documents |
|--|------------------|
| Summary of the IQAC report | <u>View File</u> |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | <u>View File</u> |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College is conducting external audit regularly to bridge the gap between the Administration and the departments to assess the effectiveness of the financial operations of the college. The College has a clear budgeting, auditing and accounting systems for many years. The Finance Committee of the college meets annually to prepare and approve the budget for the upcoming year.

Initially for every incidental and non-recurring expenses the concerned Departments get approval from the Principal and submit the same to the office. Approved proposal is processed by the office and the required money is allotted.

After completion of the programme the account will be settled with proper bills, counter signed by the Heads of the Departments the Principal.

External Audit:

The External Audit is conducted by the auditors appointed by UGC. Random audit will be conducted by the auditors of the Accountant General Government of India to verify accounts relating to Government Grants and UGC Grants and their utilisation. The auditor can verify the document like bill books, cash books, ledgers and financial statements etc. The Commissionerate of Collegiate Education also delegates government auditor to verify the financial statements of the college. Major audit objections are not identified so far.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

| File Description | Documents |
|--|------------------|
| Annual statements of accounts | No File Uploaded |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | <u>View File</u> |
| Any additional information | No File Uploaded |

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Institute maintains & follows a well-planned process for the mobilization of funds resource.

- Mobilization of Funds, the student tuition fee is the major source of income for the institute.
- The management provides need-based financial assistance to college.
- Various government and non-government agencies sponsor events like seminars and workshops.

Utilization of Funds

A finance committee has been constituted to monitor the

- optimum utilization of funds for various recurring and non-recurring expenses
- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.
- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal and Heads of Departments prepare the College budget.
- The budget is scrutinized and approved by the top management.
- Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.
- The optimal utilization is ensured through encouraging innovative teaching-learning practices.
- Library functions beyond the college hours for the benefit of students, faculty, and alumni.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Post Accreditation Quality initiatives

Institute was awarded 'A' Grade by NAAC in year 2017. Some of the prominent Academic and Administrative quality initiatives are as under:

1. CBCS has been implemented in all Post Graduate and Under Graduate programmes. The scheme and curriculum of Under

- Graduate programmes is designed based on APSCHE Model curriculum.
- 2. Institute is an ISO 9001:2015 certified organization.
- 3. Participation in NIRF and AISHE
- 4. Stakeholder feedback system is structured and streamlined.
- 5. The classrooms, laboratories and seminar halls have been equipped with ICT facilities.
- 6. Virtual Lab provides a complete Learning Management System where the students can conduct experiments and avail various tools for learning, including additional web-resources, video-lectures, animated demonstrations and self-evaluation.
- 7. Campus Recruitment Training has been implemented which includes training on soft skills, life skills and technical training so as to enhance the performance of students in campus drives.
- 8. Establishment of SWAYAM-NPTEL local chapter for online courses.
- 9. Library is fully automated through "SOUL" software, Inflibnet centre, Wi-fi enabled and was upgraded with Soul 2.0 version in the year 2012 with e-Book, e-Journals, digital database, CD and videos.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | Nil |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The academic calendar is prepared in advance, displayed and circulated in the institute and strictly followed.

All newly admitted students have to attend the Orientation Programme, in which they are made aware of the uniqueness of the education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co curricular activities, discipline and culture of the Institute. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

Important announcements are made through circulars.

The Principal and the Discipline Committee members make random visits to ensure smooth functioning of classes.

Feedback from students is also taken individually by teachers for their respective courses, directly through IQAC.

Feedback is properly analyzed and shared with the Principal and individual faculty members.

The major initiatives taken over the last five years include the following:

- Introduction of Daily Home Assignments
- Automation of Admission Processes Provision for online fee payment
- Automation of Examination Processes
- Curriculum Development Workshops in many subjects
- MoUs with prestigious Institutes, Govt. agencies
- Application for NIRF, AISHE and ISO Certifications

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.agsgsc.edu.in/about- activities_185.html |

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as

A. Any 4 or all of the above

ISO Certification)

| File Description | Documents |
|--|---|
| Paste the web link of annual reports of the Institution | https://www.agsgsc.edu.in/administrator/pdf-igac/136ANNUAL%20REPORT%20-%202020-21.pdf |
| Upload e-copies of accreditations and certification | <u>View File</u> |
| Upload details of quality assurance initiatives of the institution | <u>View File</u> |
| Upload any additional information | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The AG & SGS Degree College (Autonomous), Vuyyuru has 42 women employees and 723 girl students. 33.33% seats are exclusively reserved for in the college.
- Women constitute a significant number in all committees and play a dominant role in the administration.
- The college celebrates Women's Day every year by conducting various competitions, organizing rallies and motivational lectures.
- Women Empowerment Cell plays a dynamic role in sensitizing students about safety and security.

a). Safety and security:

- There are 723 girls studying in this college. It is owing to the safety and security measures taken by this college, those girls in large number join this college.
- Anti-ragging slogans and the punishments awarded thereof are also mounted on the college walls.

Counselling:

• The college has adopted a proctor system where each student finds himself or herself free to access the faculty for any kind of help or counselling. • The ward tutor provides Counselling on a one-to-one basis to address students' problems.

Common room:-

- There are separate spacious waiting halls for ladies and gents.
- The common facilities like RO Plant & Water coolers and a seperate room in Canteen cater the needs of the staff and students.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional Information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power-efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|------------------|
| Geotagged Photographs | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management:

The biodegradable waste is shifted to the Vermi- Compost unit maintained by department of Zoology. This in turn is used for development of Botanical gardens and lawns in the college. Plastics, glass and scrap metal wastes are collected and deposited periodically into pits.

Liquid waste management:

The waste water generated by RO plants is being channelized into college garden. Especially, during the rainy season, a lot of rain water floods the campus from all directions .To hold

and absorb this running water, the students of NSS and NCC have dug a number of Recharge pits/rain water harvesting pits at all pivotal points in the college and store the water. This water helps to raise the level of water table for the bore-wells in the college and surrounding areas.

E-waste management:

Not much e-waste i.e., generated in the institution on daily basis. The electronic waste in the college includes discarded electrical or electronic devices such as used electronic parts, burned electric bulbs, wires, and computer peripherals certified broken or unusable.

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geotagged photographs of the facilities | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|--|------------------|
| Geotagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles

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- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

| File Description | Documents |
|--|------------------|
| Geotagged photos / videos of the facilities | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | <u>View File</u> |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy undertaken by the institution

- 7.1.6.1 The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:
- A. Any 4 or all of the above

- 1. Green audit
- 2. Energy audit
- 3. Environment audit
- 4. Clean and green campus recognitions/awards
- **5. Beyond the campus environmental promotional activities**

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

- 7.1.7 The Institution has a disabledfriendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive
- A. Any 4 or all of the above

technology and facilities for persons with disabilities: accessible website, screenreading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

| File Description | Documents |
|--|------------------|
| Geotagged photographs / videos of facilities | <u>View File</u> |
| Policy documents and brochures on the support to be provided | <u>View File</u> |
| Details of the software procured for providing assistance | No File Uploaded |
| Any other relevant information | <u>View File</u> |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

We believe in unity in diversity and that is why our students respect the different religions, languages and culture. We greet and wish each other at different festivals and invite them to have a feast to get introduced with one's culture to have amicable relations and to maintain the religious, social and communal harmony.

our students celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony.

The diversity in India is unique. As a large country with a large population, India presents endless varieties of physical features and cultural patterns. It is the land of many languages it is only in India people profess all the major religions of the world. To represent our Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show. In this competition students wear different attires representing the different states, religions and cultures. Through this activity students get acquainted with the different cultures of our nation and help to develop the tolerance and harmony towards cultural,

regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society.

https://www.agsgsc.edu.in/about-activities_174.html

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <u>View File</u> |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. On 26th Nov 2020, Constitution day was celebrated by the Department of History in the campus by inviting eminent personalities. They narrated the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. They appealed to all to remember the struggle of freedom and respect the national flag and national anthem. Our constitution provides for human dignity , equality, social justice, human rights and freedom ,rule of law ,equity and respect and superiority of constitution in the national life .The whole country is governed on the basis of the rights and duties enshrined in the Constitution of India

Every year Republic day is celebrated on by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day is also celebrated on 26th November every year. Independence Day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.

| File Description | Documents |
|---|------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | <u>View File</u> |
| Any other relevant information | No File Uploaded |

- 7.1.10 The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized
- A. All of the above

| File Description | Documents |
|--|------------------|
| Code of Ethics - policy document | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals.

Republic day - The institution celebrates Republic day on 26thJanuary every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world.

Independence Day is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India from British rule.

Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff.

Sadbhavana Diwas celebrated on 20thAugust every year to

commemorate the birth Anniversary of Sardar Vallabhai Patel.

International Yoga day is celebrated on 21st June every year. A yoga instructor organizes yoga camp and a speech is conducted to make everyone aware on how yoga embodies unity of mind and body, thought and action, restraint and fulfilment.

Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen. Several departments are also actively involved in organising events involving students and staff.

| File Description | Documents |
|--|------------------|
| Annual report of the celebrations and commemorative events for during the year | <u>View File</u> |
| Geotagged photographs of some of the events | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

- 7.2.1 Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC
- 1. Title of the Best Practice: Blood Grouping

Objective:

Blood group testing and awareness camp was conducted by trained B.Sc III year CBZ & AQU students of our college.

The context:-

As the Zoology & Botany departments conducting Blood grouping programme, students of BZC & AQU lead the awareness programme. The Departments of Zoology & Botany guides the students.

The Need:-

The Blood grouping is very important when it comes to having a blood transfusion.

Practice: - Students, staff involved in the awareness

programme.

EVIDENCE OF SUCCESS:-

Every year our students donate nearly 100 units of blood to THE LIONS DISTRICT 316 D BLOOD CENTRE, VIJAYAWADA, utilized to the needy.

2. Title of the Best Practice: - Energy (power) Conservation:-

Objective:

To develop the awareness of power saving methods among people in Vuyyuru, China ogirala villages.

The context:-

As the physics department conducting power conservation week.

The Need:-

Power conservation is the important issue now a day's our country is a developing country.

Practice: - Students, staff conducted a rally and awareness programme.

EVIDENCE OF SUCCESS:-

We, Dept. Of Physics and students of physics convinced the people in villages in using of CFL bulbs and LED bulbs.

Weblink:

https://www.agsgsc.edu.in/administrator/pdfiqac/142BEST%20PRACTICES%20-2020-21%20(1).pdf

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.agsgsc.edu.in/administrator/pdf-igac/142BEST%20PRACTICES%20-2020-21%20(1).pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

- 7.3.1 Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)
- A.G. S.G.S Degree College of Arts Science has the youth of this rural area for a bright future in the globalised world empowering the learners in knowledge and skills which make them highly qualified human resources and give a value base to their education to make them responsible citizens.
- 1) To serve the students from all section of the society by making quality higher education accessible and affordable in this area
- 2) To provide quality education to youth of this area maintaining high ethical standards and values.

Skill Based Programmes:-

- To provide skill based education to the students the institution introduced fisheries course which is providing employability for local requirements.
- Andhra Pradesh Skill Development Centre was started on the campus to Enhance Student Skills for better opportunities
- Certificate Courses were offered in Organic Farming and Mushroom Culture which gives self employment to the students.

Research Programmes:-

Project work is an integral part of the curriculum for UG programme.

Extension Programmes: - Societal needs are addressed by the involvement of students in the community development programmes such as NCC, NSS, WOMENS' Association, RED RIBBON CLUB, CLEANLINESS AWARENESS PROGRAMMES, REGULAR VISITS TO ORPHANAGE HOMES etc.,

| File Description | Documents |
|---|--|
| Appropriate link in the institutional website | https://www.agsgsc.edu.in/administrator/pdf-iqac/717.3%20Institutional%20Distinctiveness.pdf |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

- To organize International / National Seminars and Workshops.
- To introduce new programmes like B.Com e-Commerce and B.Sc MSCs(Mathematics, Statistics and Computer Science)
- To conduct more number of campus drives for all Arts science students by various MNCS
- To increase the activities of Alumni
- To apply for Minor and Major research projects
- To encourage staff to Register for Online Certificate courses through MOOCS/NPTEL /SWAYAM
- To encourage Staff for Paper Presentation in National Seminars / Conferences
- To encourage faculty Members to register for Ph.D Programmes
- To encourage faculty for SET / NET
- To focus on Accountability and Discipline among Staff and Students
- To promote the usage of Virtual Class rooms
- To focus on Collective Effective work as per the revised Guide lines of NAAC
- To introduce New courses as per local needs
- To organize Games & Sports meets at National level
- To introduce more number of Certificate courses / Value added courses
- To increase Field Visits by Students for Practical Exposure
- To encourage students through online classes on holidays.
- To encourage Faculty for LMS.
- To obtain Online Feed Back from students